

Mrs Joanne Eden

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Wiltshire SN9 6DU

Date: 06th May 2017

FAO Chairman
Upavon Parish Council
Wiltshire

Ref: Audit of Upavon Parish Council Accounts ended 31-03-2017

On 5th May 2017 I completed an audit of all financial transactions relating to Upavon Parish Council from 01-04-2016 to 31-03-2017. All the transactions were correctly processed and recorded and I was able to reconcile them all with the paperwork, bank statements and computer program maintained by the treasurer Jon Mulroy.

The procedure implemented where another parish councillor checks the bank reconciliations every other month has been maintained and all financial regulations continue to be followed. Also all financial transactions are still available on the parish website for all to see.

Please find attached my Bank to Cashbook Reconciliation I have prepared relating to the accounts which reconciles to Jon Mulroy's records.

Yours faithfully,

Joanne Eden