



UPAVON PARISH COUNCIL – FULL MEETING MINUTES

For 7.30pm 19th January 2022

Agenda Number	Minutes Item	Appendix Number
1	Those present and apologies for absence. Cllrs Tighe, Cabra, Flack and Leigh-Bennet in present. Cllr Newland (Chair) absent (no apology received). Clerk – Helen Dear present.	
2	Election of Acting Vice Chairman (JT). Cllrs discussed the need for an Acting Vice Chair in light of Chairman Newland's absence without apology for 3 months. Cllr Cabra proposed as Acting Vice Chair and agreed by Cllrs Flack, Leigh-Bennet & Tighe. Cllr Cabra confirmed as AVC. Discussion of how Chairman Newland's position can be reviewed in March 22. Wiltshire Council Unitary Cllr, Paul Oatway gave a statement regarding this matter. He advised the absence of Chairman Newland was extremely concerning and he had sought advice from WC's Legal & Democratic Services. Cllr Oatway advised a formal letter should be sent to Cllr Newland advising his failure to make contact or confirm he no longer wishes to hold the position he will lose the position. Action = Clerk to send formal letter to Cllr Newland.	
3	Councillors Declarations (JC). None stated.	
4	Minutes of previous meetings (JC) To approve the minutes of the Full Council meeting held on 17 th November 2021. Cllrs agreed the Minutes were a true record, and were signed by the Cllrs.	1 – Minutes
5	Welcome to new Parish Clerk, Helen Dear (JC)	
6	Public Participation session with respect to Agenda items and other matters of mutual interest. Col Ingleton's Report regarding Trenchard Lines (CI). Col Ingleton stated that the army rebasing programme is going well and work will be undertaken to improve the lived experience of residents. Cllr Oatway has visited. There is a plan to plant 100 trees for the Queens Platinum Jubilee celebration on TL. A pedestrian crossing from TL to the hangars on the other side of the road will hopefully go ahead. Col Ingelton is considering purchasing SID for traffic calming and will liaise with Cllr Cabra when purchasing.	

	<p>UPC will look to put a SID up in Everleigh direction once the road works are done. Cllr Flack suggested relocating the one from Vicarage Lane.</p> <p>Members of the Public in Attendance – Matters Raised</p> <p>Lesley Dolan raised concerns about the Whistledown Farm development with regard to trees having not been planted, as per the planning permission.</p> <p>Action = Clerk to send a letter to Redcliffe to highlight concern.</p> <p>Further discussion regarding possible tree planting in the village to celebrate the Queens Platinum Jubilee. Discussion of how a separate committee for the QPJ should be set up. Any celebration suggestions should be sent to Helen Dear, Clerk.</p> <p>Lesley Dolan – concern over the dog waste bins in the village/large number of dogs resident. LD suggested putting a bin on the path to Rushall. Cllr Cabra advised the Council will need to liaise with our waste collection service Idverde.</p> <p>Lesley Dolan raised concern over the need for bike riding signage – Whistledown development due to safety reasons with skateboarding and bike use. Discussion of how the path is WC responsibility and action depends on the classification of the path.</p> <p>A member of the public raised concerns about the comments the Council have placed on the planning permission consultation for Upavon Farm. Cllr Cabra advised no adverse comments had been placed, however we had drawn attention to previous noise complaints.</p> <p>A member of the public raised concerns over tree planting in the village and who would maintain such trees in the future.</p> <p>Cllr Flack – had been approached by a resident concerning deer crossing the road on the A345 and suggested a Deer Warning sign. Cllrs considered this a good idea – the item will be taken to the CATG meeting. Sign may cost £250.</p>	
7	<p>Wiltshire Council Councillor – Paul Oatway Report. Cllr Oatway reported on the traffic confusion on the A432. The WC budget will go to full council for approval soon. Discussion of key WC spending priorities. The public in attendance had no questions for Cllr. Oatway.</p>	
8	<p>Col Ingleton’s Report regarding Trenchard Lines (CI). See above</p>	
9	<p>Clerk’s Report and correspondence received (HD/AF). See Deer Sign & Lesley Dolan correspondence discussed above.</p>	
10	<p>CIL and Section 106 agreement. Current status, progress and future plans (JC). Discussion of how the 106 agreement with Redcliffe has been made more flexible. The recent village hall refurbishment has come out of the CIL/106 money. Cllrs advised that the community can</p>	

	<p>offer suggestions for use of the money. Projects that do not create long term/expensive maintenance are preferred.</p> <p>A member of the public raised concerns that residents were previously asked to do this and what had happened to the suggestions. Cllr Cabra advised the suggestions were a while ago so it would be good to renew. A spreadsheet of cost/benefits is used to determine the best ideas for the long-term.</p>	
11	<p>Signing of revised Section 106 agreement with Redcliffe Homes to provide more flexibility regarding funds. Removal of restriction on 'formal' sports area requirement (JT) See above.</p>	
12	<p>Potential for a MUGA on the Upper Playing Field and CLB. Setting up regular safety checks for the play equipment, and Small Village Handyman duties (JT/JC/AF/CLB). Cllr Leigh Bennett is researching the possibility of a MUGA – a multi-use sports ground for the village.</p> <p>The replacement of the safety chipping will be done from the Councils routine maintenance budget. The Andover Road park swing has been condemned by ROSPA and will cost £13,000.</p> <p>Discussion of how the MUGA may provide a more grown-up option for play. Sport England can provide funding on top of ours for items such as netting, lighting etc.</p>	
13	<p>Update on 'The Blue Bus' youth club (JT). The BB visited Trenchard Lines but no one visited it. The BB will go to TL for a 'show day' to demonstrate.</p>	
14	<p>Recruitment of Councillors (JC). Cllr Cabra said if anyone is interested in becoming a Cllr then please get in touch.</p>	
15	<p>Reports from other bodies (CATG, PCAP). (AF). Cllr Flack reported on the upcoming CATG meeting in March that he will be attending. Cllr Flack would like to see a zebra crossing in the village to the North of the shop. Speeding problem through the village – speeding report by Ellie Proctor from the police.</p>	
16	<p>The Queens Platinum Jubilee celebration in June. Potential establishment of a Platinum Jubilee Committee. Plans with the village, and PCC (JT/JC/AF/CLB) See above discussion.</p> <p>Discussion Cllrs/public – ideas for the QPJ celebration – the parish council feed can potentially be used. Anyone on relevant committees locally to contact the Clerk for possible joint project.</p>	
17	<p>Items for the next agenda</p>	
18	<p>AOB</p> <p>Acorn Sign - The advertisement sign for the Acorn Development was raised as needing to be removed.</p> <p>Action = Clerk to contact Acorn Housing</p>	

	Geese – the geese were sighted in the last week Meeting frequency – Lesley Dolan would like to see meetings more frequent than every other month. Cllrs Tighe and Cabra said there isn't that much to discuss on a monthly basis.	
19	Date and time of the next meeting. 16 th March 22	

Helen Dear
Clerk to Upavon Parish Council