

UPAVON PARISH COUNCIL MEETING

WEDNESDAY 10th February 2021 at 7.00pm

ONLINE MEETING

Minutes

Present: Council Members Jon Mulroy (JM), John Cabra (JC), Andrew Flack (AF), Amanda Wernham (AW), Paul Cowan (PC), Charles Leigh-Bennet (CL), Bee Barff (BB) Clerk, Paul Oatway (PO) WC County Councillor and 1 member of the public (Lesley Dolan).

The meeting commenced at 7.02pm

20/010	Absence apologies and Declaration of Interests Apologies were received from: Nil There were no conflicts of interest declared.	
20/011	Statement by County Councillor I. <u>Appointment to Chairman of the Parish Council</u> - Paul Oatway (PO) the County Councillor announced that the former Chairman of the Upavon Parish Council offered his resignation and it was accepted last month. With the lead of PO, a new Chairman has been appointed; Jon Mulroy (JM) has been nominated by Andrew Flack (AF) and has been elected as the new Chairman of the Upavon Parish Council until the 6 th of May Election. - JM thanked all the Councillors who appoint him to become the new Chairman of the Upavon Parish Council. With his lead, the new Vice-Chairman has been appointed; Andrew Flack has been nominated by JM and has been elected as the new Vice-Chairman of the Upavon Parish Council until the 6 th of May Election. (Former Vice-Chairman resigned in December 2020.) II. <u>Points from County Councillor – Area Board, etc.</u> - County Council continues functioning as normal. There is no preparation for the election at the moment due to current circumstances. Controversial Cabinet agenda item, 'Parish Councils being charged for election fees' has been removed. - COVID19; Nationally 13,000 new positive test results 1,001 death, 1,872 hospitalised, 579,000 Vaccination took place. Locally, in Wiltshire, 78 new positive test results today, 6 death (in total of 49 in the last 7 days), 12 hospitalised in Great Western (total 107 in the last 7days), 12 new cases around Netheravon and Upavon area.	PO
20/012	Adjournment I. <u>Trenchard Lines/Army Rebasing</u> – The Commanding Officer was unable to attend the meeting. II. <u>Members of the Public</u> – Nil.	GI
20/013	Minutes of Meeting 16th September 2020 was circulated before the meeting and no points were raised, signed by the new Chairman JM as a true copy.	JM

	<p>III. <u>CIL/S106 Planning and Expenditure</u> - The Summary of CIL/106 Planning and expenditure has been circulated between Councillors before the meeting.</p> <ul style="list-style-type: none"> • CIL Funds Received - £35,480.29 • CIL Funds Spent - £13,428.29 • S106 Funds held by Wiltshire Council £67,529.20, Nil spent, Nil formally committed. <p>- JM suggested having a Councillors' meeting for Upavon Allotment Society (UAS) Funding, considering time to reach an equitable solution, and all Councillors agreed with the suggestion. BB will fix the meeting dates before end of February and circulate Agenda/Meeting notes.</p> <p>IV. <u>Flood Wardens and Flood Response Plan</u> - Due to depleted numbers of the Parish Councillors at the moment, we will not be able to provide Flood Warden support to the village.</p> <p>V. <u>Andover Road Junction</u> - AF and JM had a meeting with Mark Stansby, the Highway officer, last week and one of the previous suggestions of redesigning the junction has been put down, there will be no change to the overall design of the Andover Road Junction. - Few traffic issues at this junction were raised at the CATG meeting including the signs positioning and cost. This will be continued to discuss in the next CATG meeting. - AF also mentioned that 'Traffic calming within Chapel Lane and Jarvis Street' idea which was put forward by one member of the public in September, is not going to proceed as it narrows the road too much.</p> <p>VI. <u>Traffic Calming and SID Deployment</u> - New 3 SIDs are all set in the village and working really well although some of the report is showing 3-digit numbers of the speed in Andover road, which is a concern. JC previously shared the reports of the SID with the Councillors and will continue monitoring SID to reduce the speed in the village. - PO mentioned that Wiltshire Police recently recruited a number of staff particularly to support Community Speed Watch. WC purchased latest technology equipment for this project and certainly this member of staffs will be deployed on the road in the county by March 2021.</p> <p>VII. <u>Police Report to PC Meetings</u> - JM explained that we used to receive Neighbourhood Police Team Reports for every meeting but we haven't received anything for a long time. JM asked AF to get in touch with CPSO (Community Police Support Officer) and get some more information.</p> <p>VIII. <u>Distribution of Dog poo bins and Grit Bins</u> - UPC have received letters/note from members of the community regarding dog poo bins/signs and grit bins. CL and JM will investigate and prompt action will be taken in due course along with the Rolling Maintenance Plan.</p>	<p>BB</p> <p>AF</p> <p>AF</p> <p>JM CL</p>
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20/016	<p>Planning and Development Control</p> <ul style="list-style-type: none"> - Recent planning applications were reviewed and PC mentioned about the footpath to Rushall. PC suggests having a discussion with Rushall as the previous Chairman promised. - The end of the footpath around the Whistle Down Farm is a potential danger that PC will keep discussing this update with the developer. BB added that former Chairman and Vice-Chairman visited the development site in December 2020 to report our concern to the developer but no updates has been received since. - PC is preparing documents of the previous planning applications to hand over to the new Council for their cross reference for future planning applications. 	PC
20/017	<p>Reports from Representatives on other Committees</p> <ol style="list-style-type: none"> I. <u>PCAP</u> – No one from UPC attended. Minutes of the recent meeting has been circulated between the Councillors. II. <u>Pewsey Area Board Meeting</u> – has been covered by updates from PO above. III. <u>CATG</u> – AF briefed the meeting he attended the same day. The footpath to Rushall has been discussed in the CATG meeting and the bus shelter to the Manor Cottage is awaiting for the design work to be finished. Due to recent Burbage Patrol Station re-developing, a new crossing is considered to be put on the road in front of the Patrol Station as there are more people crossing the road to visit the post office inside the building. AF suggested this might be something to consider for Upavon as well, having a crossing in front of the village shop. JC agreed and AF suggested it be put on the next meeting’s agenda. 	
20/018	<p>Website – is well managed by the help from the previous Vice-Chairman Bob McDonald, supported by the current Councillor JC. AF suggested putting on some recent local news and COVID vaccination information to be added on the website. JC is happy to put the local surgery’s information if they wish to share.</p>	JC
20/019	<p>Finance</p> <ol style="list-style-type: none"> I. <u>Financial situations as at 10th February 2021</u> – Bank reconciliation has been circulated to all Councillors before the meeting. BB explained that the last CIL money, £11,810.20, came into the Treasurer’s account and this will be transferred to the CIL account in due course. II. <u>Annual Precept – 2021/2022 update</u> – The Precept £31,000 has been submitted in January, the same as 2020/2021 which was approved by all Councillors in November by email. III. <u>CIL and S106 Funds update</u> – has been covered above. IV. <u>Audit Process -2020/2021</u> – The Audit for 2020/2021 is complete and the External Auditors comments received in November as there was a major delay in schedule due to the current situation. The documents relating to the Audit have been copied to the website. 	BB
20/020	<p>Clerk’s Notes/Correspondence – JM suggested that future donations and contributions should be discussed between the Councillors - whether to continue or not and the amount, and BB agreed. BB will put this on the next meeting’s agenda. The next meeting will be held in late March and the meeting dates for 2021 will be set and posted in due course. There had been no follow-up questions.</p>	BB

20/021	Items for the Magazine/Website – Nil.	
20/022	AOB – Councillors to submit items to Bee Barff 48hours before Meeting – Nil.	

The meeting closed at 8.35pm

Bee Barff
Clerk to Upavon Parish Council

16/02/2021

DRAFT