

UPAVON PARISH COUNCIL – MINUTES OF THE ANNUAL PARISH MEETING
HELD ON 17th MAY 2017 IN UPAVON VILLAGE HALL

A17/001. **Present.**

a. **Council Members and ‘In Support’.** Paul Cowan (PC) (Outgoing Chairman), John Cabra (JC), Bob McDonald (BM), John Tighe (JT), Gerry Ward (GW), Peter Williams (PW) (Outgoing Deputy Chairman), Paul Oatway (County Councillor), Bill Bracher (St Mary’s PCC), PC Teresa Herbert (Wiltshire Police), Lieutenant Colonel Grant Ingleton (CO Trenchard Lines), Jon Mulroy (JM) (Clerk).

b. **Members of the Public.** Robert Bruce, Andrew Flack, Debbie Flack, Robin Gilkes, James Stidston, Reverend Jennifer Totney.

A17/002. **Apologies.** Apologies were received from: Pat Eyre (Secretary, Village Hall Committee), Clive Willis (Chairman, Village Hall Committee).

A17/003. **Minutes of Previous Meeting.** The Minutes of the Annual Parish Meeting held on 18th May 2016 were agreed and signed as a true record.

A17/004. **Matters Arising.** The following Matters Arising from the last year’s Annual Parish Meeting were discussed:

- **Village Maintenance.** The planned re-surfacing of the Village Centre, discussed during last year’s Annual Meeting, had successfully taken place during summer 2016.
- **Meeting Format.** The format for the Annual Meeting was discussed during last year’s Meeting. It was agreed that the Meeting should be as much a ‘look forward’ as a ‘look back’, and this year’s Meeting would hopefully achieve that.

A17/005. **External Reports.** The following External Reports were received and read out during the Meeting:

- **Pewsey Neighbourhood Police Report.** PC Teresa Herbert gave an excellent overview of the current Community Policing Team (CPT) model, and gave a detailed account of police and crime activities in and around Upavon. The Annual Report had been received ahead of the Meeting, has been circulated to Councillors and copied to the Village Website.
- **Village Hall Committee Report.** Jon Mulroy delivered a short and very positive Report on behalf of the Village Hall Committee, Pat Eyre having been unable to attend. The Report will be copied to the Village Website.
- **PCC Report.** Bill Bracher delivered a very positive Report on behalf of St Mary the Virgin PCC, detailed the many successful activities of the past twelve months and looked forward to the next twelve. Copies can be provided on request.
- **Trenchard Lines – Commandant’s Report.** Lieutenant Colonel Grant Ingleton (Commanding Officer Trenchard Lines) delivered his Annual Report. He covered:

- Progress towards Army 2020 and the planned building works at Trenchard Lines to support the Plan.
- The combined trial on the use of the Airfield for 622 Squadron (Air Cadets) and the Wyvern Gliding Club, which had been successful.
- The planned location of a monument in memory to the various Air Force Squadrons and Units that had been located in Wiltshire, local to Trenchard Lines (formerly Royal Air Force Upavon).
- He thanked the Parish Council for their support in general, and particularly for their support in the work to reduce the speed-limit to 30 mph on the A342 alongside the Camp.

A17/006. **County Councillor's Report.** The newly re-elected County Councillor for the Vale of Pewsey, Paul Oatway, was invited to say a few words:

- He thanked all those who had voted for him at the recent Local Elections, and promised that he would continue to work tirelessly for all in the Vale of Pewsey.
- He gave a quick résumé of his role and responsibilities as our County Councillor, and gave a quick summary of his many and impressive achievements for both the Parish of Upavon, and the wider Vale of Pewsey.
- He thanked the Parish Council for all they had done during his tenure to date, and singled out Paul Cowan, the outgoing Chairman, for particular praise. He thanked Paul for his dedication and professionalism in leading the Parish Council for many years.

A17/007. **Chairman's Report.**

- Paul Cowan delivered the Annual Chairman's Report, which was agreed by the Committee. The Report will be circulated to all Councillors and will be copied to the Village Website.
- Since this was the Chairman's last Meeting, he made the following additional points:
 - He thanked all those who had worked hard for him during his tenure as Chairman. He offered particular thanks to: the two Clerks who had worked for him; his various Deputy Chairmen and all the Councillors who served under him; our County Councillor, Paul Oatway; the Commanding Officer and his Staff at Trenchard Lines; and all who had contributed to the Parish and the Council throughout the past eleven years.
 - There remained a number of tasks unfinished, and he made it clear that he would see these through to completion. These

included:

- Refurbishment of the Lower Play Area.
- Mounting of both maps in the Bus Shelter.
- The refurbishment of the Gas Lamp for Avon Square.
- Putting together a formal Committee to run the Village Allotments more effectively.

A17/008. **Appointment of Chairman and Deputy.** The outgoing Chairman invited the new Council Members (John Cabra, Bob McDonald, John Tighe and Gerry Ward) to elect their new Chairman and Deputy Chairman.

- a. It was proposed by Bob McDonald and seconded by John Cabra that **John Tighe be appointed as the next Chairman.** He was unanimously elected as Chairman and agreed to take on the role for next twelve months.
- b. It was proposed by John Tighe and seconded by Gerry Ward that **Bob McDonald be appointed as the next Deputy Chairman.** He was unanimously elected as Deputy Chairman and agreed to take on this role for the next twelve months.

A17/009. **AOB.** The following points were discussed during AOB:

- **Priorities for Parish Council Expenditure for 2017/18.** Robert Bruce questioned the Parish Council's priorities for expenditure over the next 12 months. John Tighe (Chairman Elect) assured him that the priorities would be clarified by the time of the July Parish Council Meeting.
- **CIL Expenditure.** There was some discussion over CIL Expenditure, and there was general agreement that Community Engagement was essential, in order that any CIL Monies received be spent appropriately. It was agreed that a Public Meeting would be held, when required, in order to canvas the priorities and views of Parishioners.

A17/010. There being no further business, the Meeting was drawn to a close at 2045 hours.