



<p>time to time, and at least on a quarterly basis.</p>	
<p><b>6. Planning and Development Control.</b> The following Planning Applications remain 'live':</p> <p>a. 14/04237/OUT - Development of Whistledown Farm – <b>'Partially Supported'</b>. The Chairman gave a short update on this Planning Application. A new plan for the development has been worked up, and the Design Consultants intend to expose the plan to those residents most affected by the development living in both Fairfield and Farriers Field.</p> <p>b. 14/07903/LBC – 30 High Street – Replace Rotten Windows and Frames – <b>'No Objections'</b>.</p> <p>c. 14/09172/FUL – The Lodge Stables, Pewsey Road – Single storey extension and conversion of stable to residential use – <b>'No Objections'</b>.</p> <p>The Chairman gave further details of ongoing planning work across the county, including the Village Settlement Boundary Work, the Rural Housing Needs Survey (which is ongoing) and the ongoing Strategic Housing Land Availability Assessment (SHLAA). He added that the Village Design Statement is no longer considered an extant planning tool.</p>	
<p><b>7. Parish Plan and Current Issues.</b> Before running through the updated Issues List, the Chairman explained that he is now categorising a number of Issues as <b>PRIORITY ISUUES</b>, and this is where the Main Effort of the Parish Council would be brought to bear. The reporting that followed was by exception, and the following Issues were updated during the Meeting:</p> <ul style="list-style-type: none"> <li>- <b>Ser 1 – Automated Electronic Defibrillator.</b> The Chairman publicly thanked Jon Mulroy for his work on the AED Project, which was progressing well. <ul style="list-style-type: none"> <li>o The first AED has been purchased, and the first [awareness] training session had taken place.</li> <li>o Installation of the AED is imminent.</li> <li>o The second [in-depth] training session will take place on Saturday 8<sup>th</sup> November from 0900-1300 hours in the Village Hall. A good number of potential trainees have volunteered.</li> <li>o Fundraising for the second AED is progressing well. Jon Mulroy will continue to 'manage' the funding.</li> <li>o Ralph Hilliard is the Council Project Officer for the installation of the second AED, training, etc, and is stood-by to liaise with St John Ambulance in due course.</li> </ul> </li> <li>- <b>Ser 2 – A345 Footpath – Phase 2 – PRIORITY WORK.</b> The Chairman briefed on progress towards the A345</li> </ul>	<p><b>JM/KH</b></p> <p><b>JM</b></p> <p><b>RH</b></p> <p><b>PC</b></p>

<p>Footpath, Phase 2:</p> <ul style="list-style-type: none"> <li>○ All contracts had been signed and sent to Wiltshire County Council (WCC).</li> <li>○ It is expected that the Solicitor's bill will be arriving in the near future.</li> <li>○ Various details regarding the sequencing of works have yet to be settled with WCC Highways.</li> <li>○ It has been confirmed that any fencing requirements will be funded by the Parish Council, with the installation being carried out on a 'self-help' basis.</li> <li>○ It is expected that Balfour Beatty will commence work in spring 2015.</li> </ul> <p>– <b>Ser 6 – Emergency Plan – PRIORITY WORK.</b> Bob Greatorex has agreed to take ownership of the Emergency Plan (EP), with Jon Mulroy in support. The immediate priority will be to 'run a rule' over the work already completed before drafting the important piece on flood planning. Thereafter, other Councillors will be invited to join EP Working Groups, in order to refine the Plan further.</p> <p>– <b>Ser 20 Village Red 'Phone Boxes.</b> Ralph Hilliard and Noel Maskell agreed to canvas public opinion, etc, and draw up suggestions for the practical utilisation of the two red 'phone boxes. They will brief at the November UPC Meeting, and further direction will then be provided.</p> <p>– <b>Ser 21 – New Village Maintenance Contract – PRIORITY WORK.</b> Keith Howard, as leader of the Community Facilities Committee, will have eventual 'ownership' of this Issue.</p> <ul style="list-style-type: none"> <li>○ A Working Group (KH, RA, PC, RH, BG, JM) is to be convened ASAP, in order to draft the basic requirements of the contract.</li> <li>○ Russ Appleton had provided an excellent summary of Community Facility activities, and this will provide a sound start-point.</li> <li>○ The basic requirements must be defined and circulated to all Councillors before the November UPC Meeting.</li> <li>○ The intent is to have a new Village Maintenance Contract in-place in January 2015.</li> </ul> <p>– <b>Ser 24 – Parish Council Committee Structure.</b> The new Parish Council Committee Structure was circulated and agreed in principle. There are a number of necessary adjustments to responsibilities, but all agreed that the basic structure is 'fit for purpose'.</p> <p>– <b>Ser 26 – Half-Yearly Meeting – November 2014.</b> The</p>	<p>BG/JM</p> <p>ALL</p> <p>RH/NM</p> <p>KH/PC</p> <p>KH/PC/ALL</p> <p>PC/JM</p> <p>PC/PW/BG/</p>
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<p>Half-Yearly Public Meeting will be held in the Village Hall at 1900 hours on Wednesday 12<sup>th</sup> November 2014. The Chairman and Committee leaders have the lead. Jon Mulroy will re-circulate last year's presentation to Committee leaders.</p> <ul style="list-style-type: none"> <li>– <b>Ser 27 – Frequency of UPC Meetings.</b> As from January 2015, there will be six Parish Council Meetings and one Half-Yearly Meeting per year. The Village Hall has been booked accordingly, and dates will be circulated to Councillors, placed on the notice-board and copied to the Village Website.</li> </ul> <p>The updated Issues List can be found at the Upavon Parish Council Website – <a href="http://upavonpc.co.uk">upavonpc.co.uk</a>. Any residents requiring a hard copy of the List should request one in writing to the Parish Clerk at 24 High Street, Upavon.</p>	<p><b>RA/KH</b></p> <p><b>JM</b></p> <p><b>JM</b></p>																					
<p><b>8. New Issues Raised.</b> The following new Issue(s) was/were discussed: Nil.</p>																						
<p><b>9. Reports from Representatives on Other Committees.</b></p> <ul style="list-style-type: none"> <li>– <b>Community Area Transport Group.</b> Paul Cowan gave a short brief on the CATG Meeting which had happened earlier on 15<sup>th</sup> October.</li> </ul>																						
<p><b>10. Village Website.</b> John Cabra gave a short update on the Village Website:</p> <ul style="list-style-type: none"> <li>– There is now a 'Newsletter Sign-Up Box' on the Home Page of the Village Website. Those signing up to this service will receive regular updates on Parish Council and other issues.</li> </ul>	<p><b>JC</b></p>																					
<p><b>11. Finance.</b></p> <p>a. Cheques for payment were: <b>18 177-50 minus:</b></p> <table border="1" data-bbox="268 1473 1155 1816"> <thead> <tr> <th><b>Cheque Number</b></th> <th><b>Payee</b></th> <th><b>Amount</b></th> </tr> </thead> <tbody> <tr> <td>1512</td> <td>St Mary's Church PCC</td> <td>250-00</td> </tr> <tr> <td>1513</td> <td>Village Hall</td> <td>250-00</td> </tr> <tr> <td>1514</td> <td>Fred Needham</td> <td>80-00</td> </tr> <tr> <td>1515</td> <td>Jon Mulroy</td> <td>65-74</td> </tr> <tr> <td>1516</td> <td>Fred Needham</td> <td>20-00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>665-74</b></td> </tr> </tbody> </table> <p>After the payment of the cheques detailed above, the <b>bank balance stands at £17 511-76</b>. It should be remembered that the balance shown includes a £6 000-00 grant held for UCG towards the hire of the school. The sum of £121-00 is also 'ring-fenced' for the AED Project.</p>	<b>Cheque Number</b>	<b>Payee</b>	<b>Amount</b>	1512	St Mary's Church PCC	250-00	1513	Village Hall	250-00	1514	Fred Needham	80-00	1515	Jon Mulroy	65-74	1516	Fred Needham	20-00	<b>Total</b>		<b>665-74</b>	<p><b>JM</b></p>
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<p>b. Jon Mulroy briefed the Meeting that the initial direction from WCC on the setting of next year's Precept had been received and circulated to Finance Committee members for their attention.</p>	<p><b>JM/FIN CTTEE</b></p>
<p>12. <b>Clerk's Notes/Correspondence.</b> It was agreed that:</p> <ul style="list-style-type: none"> <li>- All Councillors would abide strictly by the timelines directed when compiling/updating the Issues Lists.</li> <li>- The following 'circulars' would continue to be circulated: SPTA Newsletter, Pewsey Our Community Matters, Parish Newsletter, WALC Newsletter. All other 'circulars' would only be forwarded if relevant to the Parish Council.</li> </ul>	
<p>13. <b>Items for Website/Magazine.</b> Nil.</p>	
<p>14. <b>AOB.</b> Ralph Hilliard gave his concerns over dog-fouling across the Village. The following action will be taken:</p> <ul style="list-style-type: none"> <li>- More Dog-Pooh Signs to be manufactured and deployed.</li> <li>- An article to be submitted to Together Magazine, reminding all dog-owners of their responsibilities in clearing up after their dogs.</li> </ul>	<p><b>RH RH</b></p>
<p>15. <b>Date of Next Meetings.</b></p> <p>a. <b>Public Meeting.</b> A Public Meeting will be held on 12<sup>th</sup> November 2014 at 1900 hrs in the Upavon Village Hall. This Meeting will review 2014/15 and set priorities for 2015/16.</p> <p>b. <b>Parish Council Meeting.</b> The next Upavon Parish Council Meeting will be held on 19<sup>th</sup> November 2014 at 1900 hrs in the Upavon Village Hall.</p>	<p><b>ALL</b></p>
<p>16. There being no further business, the Meeting closed at 2028 hrs.</p>	

**Members of the public wishing to raise items during the adjournment at the next Parish Council Meeting should submit them in writing to Jon Mulroy (Clerk), 24 High Street, Upavon, at least 48 hours before the Meeting, in order to allow for a considered response**