

**UPAVON PARISH COUNCIL – MINUTES OF MEETING HELD ON 16<sup>th</sup> JULY 2014**  
**AT 1900 HRS IN UPAVON VILLAGE HALL**

	<b>Action</b>
<p><b>1. Present.</b></p> <p>a. <b>Council Members and ‘In Support’.</b> Paul Cowan (PC) (Chairman), Russ Appleton (RA), John Cabra (JC), Keith Everest-Howard (KH), Bob Greatorex (BG), Noel Maskell (NM), Julie Swansborough (JS), Peter Williams (PW), Paul Oatway (District Councillor), Jon Mulroy (JM) (Clerk).</p> <p>b. <b>Members of the Public.</b> Len Prothero, James Stidston.</p>	
<p><b>2. Apologies.</b> Apologies had been received from: Ralph Hilliard, Keith Howard, PC Richard Barratt and PCSO Joe Sadd.</p>	
<p><b>3. Adjournment.</b></p> <p>a. <b>Police Report.</b> The Police and Crime Report had been received, circulated to Councillors and copied to the Village Website.</p> <p>b. <b>Member(s) of the Public.</b> Len Prothero raised the issue of potentially dangerous cattle wandering freely on the Public Footpath from Vicarage Lane to the Woodbridge Inn. Paul Cowan agreed to raise this issue with the Footpaths Officer who would be visiting Upavon on 17<sup>th</sup> July 2014.</p> <p>c. <b>Army Rebasing.</b> The latest Army Rebasing Newsletter had been received and circulated to Councillors. A copy has been placed on the Parish Council Noticeboard.</p>	<b>PC</b>
<p><b>4. Minutes of Previous Meeting.</b> The Minutes of the previous Meeting, dated 18<sup>th</sup> June 2014, were read and signed as a true copy.</p>	
<p><b>5. Matters Arising.</b> The following Matter Arising from the last Meeting was resolved:</p> <ul style="list-style-type: none"> <li>– The Council’s Third Party Liability Insurance had been extended to cover the events of the Mini-Fun Day of 12<sup>th</sup> July 2014.</li> </ul>	
<p><b>6. Planning and Development Control.</b> The following Planning Applications remain ‘live’:</p> <ul style="list-style-type: none"> <li>– <b>14/04237/OUT - Development of Whistledown Farm – ‘Partially Supported’.</b></li> <li>– <b>14/05105/FUL – 3 Devizes Road – Two-storey extension and single storey replacement garage – ‘Not Supported’.</b> <b>Withdrawn as at 10 Jul 14.</b></li> <li>– <b>14/05355/FUL – Field opposite 12 Devizes Road –</b></li> </ul>	



<p>painting, etc – should be ‘swept up’ in a single contract, along with the current contract for grass cutting. This was generally agreed, and will be discussed further at the September Meeting.</p> <ul style="list-style-type: none"> <li>– <b>Ser 22 – Mowing Areas, Maps and Schedule.</b> <ul style="list-style-type: none"> <li>○ Outstanding issues have been resolved with WCC highways.</li> <li>○ BBLP have been tasked with the maintenance of the outside areas around the Upavon Primary School/Community Centre.</li> </ul> </li> <li>– <b>Ser 24 – New Committee Structure.</b> Work is ongoing to put in-place a new Committee Structure, which will be briefed at the September Meeting.</li> </ul> <p>The updated Issues List can be found at the Upavon Parish Council Website – <a href="http://upavonpc.co.uk">upavonpc.co.uk</a>. Any residents requiring a hard copy of the List should request one in writing to the Parish Clerk at 24 High Street, Upavon.</p>	<p style="text-align: center;"><b>PC</b></p> <p style="text-align: center;"><b>PC</b></p>
<p><b>9. New Issues Raised.</b> The following new Issues were discussed, and have been added Issues List.</p> <ul style="list-style-type: none"> <li>– <b>Footpath and Byways Maintenance.</b> Paul Cowan is hosting the WCC Footpaths Officer on 17<sup>th</sup> July, and will raise issues and concerns to him.</li> <li>– <b>Half-Yearly Public Meeting – November 2014.</b> Paul Cowan agreed to lead on the Half-Yearly Public Meeting, to be held in the Village Hall in mid-November 2014 – exact date TBC.</li> <li>– <b>Frequency of UPC Meetings.</b> Paul Cowan led a discussion on the future frequency of UPC Meetings. It was generally agreed that the current number of Council Meetings should be reduced. Further discussion and decision to be made at the September Meeting.</li> <li>– <b>The Future of Upavon Primary School.</b> There is a possibility that there maybe a requirement to re-open Upavon Primary School sometime in the future. This has been added to the Issues List, and the Parish Council will keep a ‘watching brief’.</li> </ul>	<p style="text-align: center;"><b>PC</b></p> <p style="text-align: center;"><b>PC/JM</b></p> <p style="text-align: center;"><b>PC</b></p> <p style="text-align: center;"><b>PC</b></p>
<p><b>10. Reports from Representatives on Other Committees.</b></p> <ul style="list-style-type: none"> <li>– <b>Pewsey Area Board – 7<sup>th</sup> July 2014.</b> Paul Cowan briefed on the relevant points from the recent Pewsey Area Board, including: <ul style="list-style-type: none"> <li>○ <b>Army Rebasing.</b> There remain specific concerns about transport issues.</li> <li>○ <b>Pewsey Area Campus.</b> Progress is sound and a decision will be made on 15<sup>th</sup> September 2014 as to when building works commence. Once the work has commenced, the Leisure Centre,</li> </ul> </li> </ul>	

<p>Swimming Pool, etc, will be closed for a period of [about] 60 weeks.</p> <ul style="list-style-type: none"> <li>○ <b>Education.</b> Issues regarding the provision of Primary Education across the Pewsey Area were discussed – see paragraph 9, above.</li> </ul> <ul style="list-style-type: none"> <li>– <b>Pewsey Community Area Partnership Meeting 24<sup>th</sup> July 2014.</b> Peter Williams and Keith Howard will be attending the next PCAP Meeting on 24<sup>th</sup> July 2014.</li> <li>– <b>Wiltshire Housing Strategy – Planning Meeting – Salisbury Guildhall – Tuesday 29<sup>th</sup> July 2014.</b> It has been confirmed that Paul Cowan and Bob Greatorex will attend the Housing Strategy Meeting in Salisbury on 29<sup>th</sup> July 2014.</li> </ul>																									
<p><b>11. Village Website.</b></p> <ul style="list-style-type: none"> <li>– Attempts to secure the URL, upavon.co, have been unsuccessful.</li> <li>– John Cabra and Bob Greatorex agreed to scope the possibilities of using the ‘Just Giving’ website for further fund-raising issues – to be briefed at the September Meeting.</li> <li>– John Cabra briefed on the potential of introducing a new communications methodology for UPC, which would make it far easier to communicate widely across the Parish – further information to follow.</li> </ul>	<b>JC/BG</b>																								
<p><b>12. Finance.</b> Cheques for payment were:</p> <table border="1" data-bbox="268 1249 1070 1585"> <thead> <tr> <th style="text-align: left;">Cheque Number</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>001497</td> <td>PM Eyre</td> <td style="text-align: right;">56-50</td> </tr> <tr> <td>001498</td> <td>J Mulroy</td> <td style="text-align: right;">27-00</td> </tr> <tr> <td>001499</td> <td>F Needham</td> <td style="text-align: right;">180-00</td> </tr> <tr> <td>001500</td> <td>R Appleton</td> <td style="text-align: right;">161-20</td> </tr> <tr> <td>001501</td> <td>Grant Thornton</td> <td style="text-align: right;">120-00</td> </tr> <tr> <td>001502</td> <td>J Swansborough</td> <td style="text-align: right;">157-00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td style="text-align: right;"><b>701-70</b></td> </tr> </tbody> </table> <p>After the payment of the cheques detailed above, the <b>bank balance stands at £11 310-14.</b> It should be remembered that the balance shown includes a £6 000-00 grant held for UCG towards the hire of the school.</p>	Cheque Number	Payee	Amount	001497	PM Eyre	56-50	001498	J Mulroy	27-00	001499	F Needham	180-00	001500	R Appleton	161-20	001501	Grant Thornton	120-00	001502	J Swansborough	157-00	<b>Total</b>		<b>701-70</b>	
Cheque Number	Payee	Amount																							
001497	PM Eyre	56-50																							
001498	J Mulroy	27-00																							
001499	F Needham	180-00																							
001500	R Appleton	161-20																							
001501	Grant Thornton	120-00																							
001502	J Swansborough	157-00																							
<b>Total</b>		<b>701-70</b>																							
<p><b>13. Clerk’s Notes/Correspondence.</b> All should note that the Parish Clerk will be on holiday from 18<sup>th</sup> July – 3<sup>rd</sup> August 2014. E-mails will be ‘monitored’, but will <b>not</b> be actioned.</p>	<b>JM</b>																								
<p><b>14. Items for Website/Magazine.</b> Russ Appleton and Jon Mulroy agreed to put together an article for the Village Magazine/Website, which would record the great success of community effort in the</p>	<b>JM/RA</b>																								

rebuild of the play park at Down View.	
15. <b>AOB.</b> The following issues were discussed under AOB:  <ul style="list-style-type: none"> <li>– Noel Maskell briefed on the River Authority’s plans to carry out conservation work on the stretch of the River Avon from the Woodbridge Inn, through Upavon.</li> </ul>	
16. <b>Date of Next Meeting.</b> The next Upavon Parish Council Meeting will be held on 17 <sup>th</sup> September 2014 at 1900 hrs in the Upavon Village Hall.	<b>ALL</b>
17. There being no further business, the Meeting closed at 2033 hrs.	

**Members of the public wishing to raise items during the adjournment at the next Parish Council Meeting should submit them in writing to Jon Mulroy (Clerk), 24 High Street, Upavon, at least 48 hours before the Meeting, in order to allow for a considered response**