

**UPAVON PARISH COUNCIL**

**Minutes of the Meeting held on Wednesday 16th April 2014 at 7 p.m. at Upavon Village Hall**

Present: Paul Cowan, Chairman, (PC), Noel Maskell, (NM), Bob Greatorex, (BG), Russ Appleton, (RA), Julie Swansborough, (JS), Peter Williams, (PW), Ralph Hilliard, (RH), Pat Eyre, Clerk, (PE)

Apologies: Jon Mulroy, (Vice Chairman), (JM), John Cabra, (JC), Richard Barratt (Neighbourhood Police), (RB), Paul Oatway, District Councillor, (PO)

Member of the Public: Len Prothero

**ACTION**

<p>2. <u>Adjournment - Police Report</u> - Richard Barratt was not present but had submitted a report. The persons responsible for the damage to the phone box at Down View had been identified with help from members of the community and had been dealt with appropriately. Residents had been asked to protect their garden sheds and equipment. Reports had not been received from UCG or Trenchard Lines.</p> <p>- <u>Army rebasing news</u> - public consultations had started across Wiltshire. Major concerns were - housing, schools, roads, transport, health care and the infrastructure generally. A masterplan was being created.</p>	
<p>3. <u>The Minutes of the meeting 19.3.14</u> were signed.</p>	
<p>4. <u>Matters Arising</u> - dealt with under other items.</p>	
<p>5. <u>Planning/Development Control</u> -</p> <ul style="list-style-type: none"> <li>- E/03814/TCA - White House, Chapel Lane - tree works -</li> <li>- <u>'Chicken Farm' development</u> - It was reported that the developers were in the process of making amendments to their original plans.</li> </ul>	PC
<p>6. <u>Parish Plan &amp; Projects</u> - also see 'Tracking Table'.  <u>Additional notes</u> - <u>Defibrillators</u> - options were still being considered.  <u>Noticeboards and maps in the bus shelter</u> - Julie Swansborough was arranging for a second noticeboard for the bus shelter and would be painting the interior. A large scale map would be included.  <u>Footpath from Riverside</u> - The legal processes were still ongoing. Highways surveyors had been to inspect the site and their report would be available shortly. Peter Williams was applying to the 'PIGS' fund for a grant.  <u>UCG</u> - Jon Mulroy and Paul Cowan were still working on the new agreement.  <u>106 grant</u> - Paul Cowan reported that the 106 clause grant had been applied for and once it had been received Playdale could be paid the deposit for the new equipment.  <u>Playing Fields</u> - the 'working party' had removed dangerous woodwork from the Upper Playing Field and fence panels had been painted in bright colours. The new fence at the Upper Playing Field had been damaged. It was suggested that the fence be cut back, giving access to the old school field.</p>	<p>JM</p> <p>JS</p> <p>JC</p> <p>PC/NM</p> <p>PW</p> <p>JM/PC</p> <p>PC</p> <p>PC/RA</p>

<p><u>Highways &amp; Street Scene</u> - the 'One Way' system at Triangle House was still an issue - 'No Entry' signs had been painted on the road and 'Give Way' signs were being considered.</p> <p><u>Emergency Plan</u> - the plan was still ongoing - a volunteer was needed to take this further.</p> <p><u>Speedwatch</u> - more volunteers were needed and a new co-ordinator would be needed shortly.</p> <p><u>Activities for the elderly</u> - Julie Swansborough reported that activities were going well.</p> <p><u>Gas Lamp at Avon Square</u> - work was still ongoing.</p> <p><u>Watson Close street lighting</u> - Ralph Hilliard agreed to 'chase' this.</p> <p><u>Watson Close sign re house numbering</u> - Aster have agreed to fund this.</p> <p><u>Mowing areas</u> - A new contractor was needed - Paul Cowan was obtaining quotes.</p> <p><u>Village Maintenance</u> - painting of the village 'entrance' signs continued. They had all been repaired. The Jubilee post was being repaired. It was suggested that the 'gulley' at Pottery Corner should be cleared on Community Day. It was suggested that the Environment Agency might be involved. The River Avon sign on A345 needed attention. The footpath between the A345 and A342 needed work - it was suggested that this might be undertaken on Community Day or by Community service. Paul Cowan would investigate this.</p> <p><u>Red phone box at Down View</u> - it was felt that this should be repaired and possibly used as a site for an AED. There was a possibility that the parents of the person responsible for the damage might offer to help with restoration costs.</p> <p><u>Allotments</u> - there had been a request from one of the allotment holders to keep chickens on their allotment but it was felt that this would attract vermin and would also be against the terms of the 'contract' in that 'no sheds or structures are permitted'.</p>	<p>JS</p> <p>PC</p> <p>RH</p> <p>RH</p> <p>PC</p> <p>JS</p> <p>PC</p>															
<p>8. <u>Reports from representatives on other committees</u> - <u>PACT</u> &amp; <u>PCAP</u> - Jon Mulroy had sent a note saying that he felt that to some extent they duplicated the functions and concerns of the Area Board.</p>																
<p>9. <u>Web site</u> - John Cabra was not present.</p>	<p>JC</p>															
<p>10. <u>Finance</u> - Cheques for payment were -</p> <table border="0" data-bbox="236 1615 1075 1798"> <tr> <td>(473)</td> <td>P. M. Eyre - Clerk's Allowance &amp; expenses -</td> <td>£276.42</td> </tr> <tr> <td>(474)</td> <td>Fred Needham (April) - bins</td> <td>80.00</td> </tr> <tr> <td>(475)</td> <td>Balfour Beatty - grass cutting Sept - May)</td> <td>2856.44</td> </tr> <tr> <td>(476)</td> <td>WALC - subscription renewal</td> <td><u>380.98</u></td> </tr> <tr> <td></td> <td></td> <td><u>£3593.84</u></td> </tr> </table> <p><u>Bank balance</u> after payment of above will be £6511.84 (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). The 1st 1/2 Precept of £8500 was due shortly.</p>	(473)	P. M. Eyre - Clerk's Allowance & expenses -	£276.42	(474)	Fred Needham (April) - bins	80.00	(475)	Balfour Beatty - grass cutting Sept - May)	2856.44	(476)	WALC - subscription renewal	<u>380.98</u>			<u>£3593.84</u>	
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11. <u>Clerk's Notes/Correspondence</u> - It was reported that Pat Eyre would be retiring from the position of Clerk at the end of April. Jon Mulroy would be appointed Clerk from 1st May. This would mean there would be a vacancy for a Councillor. Pat Eyre agreed to place a 'notice' in Together magazine.	PE
12. <u>Items for the Magazine/web site</u> - as above plus notice of Annual Parish Meeting on 21 May.	PE
13. <u>AOB</u> - Bob Greatorrex agreed to arrange delivery of a new salt bag.	BG
The meeting closed at 8.45 p.m.	

**PLEASE READ THE CONTENTS OF THE INFORMATION FILE**

**NEXT MEETING -**

**ANNUAL PARISH MEETING -WEDNESDAY 21ST MAY 2014**  
**AT 7 P.M. IN THE VILLAGE HALL**

**Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response**