

UPAVON PARISH COUNCIL

Minutes of the Meeting held on Wednesday 19th February 2014 at 7 p.m. at Upavon Village Hall

Present: Jon Mulroy, (Vice Chairman), (JM), Noel Maskell, (NM), Bob Greatorex, (BG), Russ Appleton, (RA), John Cabra, (JC), Julie Swansborough, (JS), Peter Williams, (PW), Ralph Hilliard, (RH), Paul Oatway, District Councillor, (PO), Pat Eyre, Clerk, (PE)

Apologies: Paul Cowan, Chairman, (PC), Richard Barratt (Neighbourhood Police), (RB)

Member of the Public: Len Prothero

The meeting was 'Chaired' by Jon Mulroy (Vice-Chairman) as Paul Cowan (Chairman) was unable to attend.

ACTION

<p>2. <u>Adjournment - Police Report</u> - Richard Barratt was not present but had submitted a report - there had been 2 incidents in Upavon - a vehicle parked in Andover Road had its front licence plate removed and damaged. This incident is so far undetected. Also ladders had been removed from the driveway of a property on Chapel Lane. Rogue traders were reported to be operating in the area and residents were advised not to open the door to them or to allow them to do any work. They were also advised to get 3 quotes for any work and to use reputable companies known to them or friends in the area. Also not to keep large amounts of cash in the house and to keep purses and wallets away from windows and doors and never allow 'traders' to take you to the bank to take out money to pay them. Advice, help, guidance and support can be gained from - Wiltshire Police - 999 in an emergency, all other enquiries - 101, Age Concern Wiltshire - 01380 727767/Age Concern Swindon - 01793 692166.</p> <p>- <u>Army rebasing news</u> - Jon Mulroy reported from the recent meeting. It was expected that the effect on Upavon would be limited and that most of the re-based troops would be in other areas such as Bulford and Tidworth, Ludgershall, Perham Down, Larkhill and Lyneham where housing etc. would be provided for them. It was also expected that most would also be working in the area where they were living.</p>	JM
<p>3. <u>The Minutes of the meeting 22.1.14</u> were signed.</p>	
<p>4. <u>Matters Arising</u> - Bob Greatorex and Julie Swansborough were liaising with Balfour Beatty regarding the new arrangements for the collection of waste etc. and to advise Fred Needham accordingly.</p>	BG/JS
<p>5. <u>Planning/Development Control</u> -</p> <ul style="list-style-type: none"> - 13/06930/TCA - 1 Vicarage Lane - tree works - granted - 13/06868/TCA - Bridge House - tree works - granted - 14/101070 - 2 Finches Cottages & 14/01132/TCA - 34 High Street - tree works - no objections - - <u>'Chicken Farm' development</u> - the Planning sub-committee had held a meeting with 'selected' residents in order to prepare a generic response to the expected planning application for the 	

<p>development. This had been circulated to Council members in order to receive their responses. Once all responses have been received they will be incorporated in the document which will be held on file, awaiting the application. Key factors which were considered were - Pewsey Neighbourhood Development Plan, Upavon Village Design Statement, the Natural Environment, the Economy, Tourism, Housing and Housing Requirements, Transport and Road Networks, Demography and Population issues, Local Amenities and Services and Local Employment.</p>	JM
<p>6. <u>Parish Plan & Projects</u> - also see attached 'Tracking Table'. <u>Additional notes</u> - <u>Defibrillators</u> - Jon Mulroy reported that a grant had now been applied for though this would take some time to come through. There would be enough for 1 defibrillator which would be placed in the centre of the village. Some fund raising would also be necessary. <u>Noticeboards and maps in the bus shelter</u> - Julie Swansborough reported that the second notice board was ready for installation in the bus shelter which would be re-decorated once the weather improved. <u>Footpath from Riverside</u> - The legal processes were still ongoing. Paul Oatway agreed to look into the delays at Wiltshire Council's legal department and Highways again. Caroline Brailey (Area Board) was also chasing Highways. The work needs to be completed by March or the grant may be lost. Peter Williams is preparing another application to the Lottery Fund. <u>UCG</u> - Jon Mulroy reported that it had been proposed to revoke their current licence from the Parish Council and to arrange for the payment of a monthly rent. <u>106 grant</u> - Paul Cowan had met with members of the committee and other residents of the Watson Close/Down View area and there were plans for working together on items to be funded by the 106 grant. <u>Highways & Street Scene</u> - the adjusting of the 'one way' signs beside Triangle House was expected to be included in the next 'Community Day'. Bob Greatorex to chase. Work on the junction of Devizes Road and the A342 had started. <u>Business Plan and Budget 14 - 15</u> - this had now been drawn up but work was still in progress regarding details. It was agreed that the top priorities would be village maintenance, including Highways issues, the 'Chicken Farm' development and the A345 footpath. <u>Emergency Plan</u> - the plan was still in progress though there had been little progress. Paul Oatway advised that funding and resources for dealing with flooding problems were available through Wiltshire Council and village flood wardens. <u>Speedwatch</u> - more volunteers were needed. Two sessions would be held within the next week. <u>Signage for Community Centre</u> - UCG have been billed for the cost of £186. This has still not been received. Peter Williams was asked to follow this up next time he was in contact with the group.</p>	<p>JM</p> <p>JS</p> <p>PO</p> <p>PW</p> <p>PC/JM</p> <p>BG</p> <p>JM/PC</p> <p>JM/JC</p> <p>JM</p> <p>PW</p>

<p>(this has now been paid - PE 24.2.14)</p> <p><u>Activities for the elderly</u> - Julie Swansborough reported that she hoped to be able to move forward shortly.</p> <p><u>Gas Lamp at Avon Square</u> - work was still ongoing.</p> <p><u>20mph speed limit</u> - Bob Greatorex was waiting to make contact with Mark Stansby regarding this.</p> <p><u>Playing Fields</u> - The 'Shak' at the Upper Playing Field was to be moved closer to the play area, re-roofed and re-painted. Rotten wooden poles in the area to be removed and replaced. White paint to be purchased for the goal posts - work to be completed when weather improves.</p> <p><u>Red phone boxes</u> - it was hoped to use them as a more permanent source of information etc. It was reported that the box at Down View had been vandalised.</p> <p><u>Damaged sign at Widdington layby</u> - Paul Cowan had ordered a new sign.</p> <p><u>Watson Close street lighting</u> - Wiltshire Council had been informed. There was also concern regarding lighting in the village generally.</p> <p><u>Rights of Way Improvement Plan</u> - Paul Cowan and Jon Mulroy were looking into this.</p> <p><u>Flooding</u> - there had been several incidents in the village, most of which were resolved but there was still concern, particularly regarding the drains on Andover Road.</p> <p><u>Watson Close sign re house numbering</u> - Ralph Hilliard was in touch with Aster regarding this.</p> <p><u>Mowing areas</u> - maps had been circulated showing areas to be mown by Wiltshire Council's contractors. Peter Williams agreed to check this.</p>	<p>JS</p> <p>PC BG</p> <p>PC/RA</p> <p>JS/RH</p> <p>PC/JS</p> <p>RH/NM</p> <p>PC/JM</p> <p>RH</p> <p>PW</p>									
<p>7. <u>Church and Village Fete</u> - Jon Mulroy had written to the PCC informing them that Upavon Parish Council would not be organising a joint Church & Village Fete in 2014. However, the Parish Council would provide support to the Church Fete and Jon Mulroy offered his services to the organising committee. To date, a reply had not been received.</p>	<p>PC/JM</p>									
<p>8. <u>Reports from representatives on other committees</u> - <u>PAC</u> - Pewsey Campus plans were going forward, albeit with funding issue. <u>PCAP</u> - It was reported that the top concerns generally were - potholes, speeding, anti-social behaviour, provision of defibrillators, public transport and the percentage of social housing. There was also the suggestion that parishes might like to consider whether they should be marking the 100th anniversary of the outbreak of WWI.</p>	<p>JM</p>									
<p>9. <u>Web site</u> - John Cabra reported that he had been receiving positive feedback about the site and it was being visited regularly by a growing number of residents and others.</p>	<p>JC</p>									
<p>10. <u>Finance</u> - Cheques for payment were -</p> <table border="0"> <tr> <td>(464)</td> <td>P. M. Eyre - Clerk's Allowance & expenses -</td> <td>£348.59</td> </tr> <tr> <td>(465)</td> <td>Fred Needham (January) - bins</td> <td>80.00</td> </tr> <tr> <td>(466)</td> <td>CPRE - membership renewal</td> <td><u>29.00</u></td> </tr> </table>	(464)	P. M. Eyre - Clerk's Allowance & expenses -	£348.59	(465)	Fred Needham (January) - bins	80.00	(466)	CPRE - membership renewal	<u>29.00</u>	
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<p style="text-align: right;">457.59</p> <p><u>Bank balance</u> after payment of above will be - balance at 5.3.14 = £10,362.59, plus FIT donation £1500 received. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). 'Thank you' letters had been received from Victim Support and the Good Neighbours scheme for donations received.</p>	
<p>11. <u>Clerk's Notes/Correspondence</u> - there were now 3 x 1/2 plot allotments vacant. A notice to be placed in Together magazine and on the website.</p>	PE
<p>12. <u>Items for the Magazine/web site</u> - see above.</p>	
<p>13. <u>AOB</u> - A letter had been received from 2 residents, asking whether it would be possible to extend the footpath alongside Chapel Lane. It was felt that this might not be possible as the lane is too narrow. Bob Greatorex agreed to look into this and to contact Mark Stansby at Wiltshire Council. Russ Appleton presented a report on the meeting between UCG and Upavon Parish Council representatives (see Item 6 - 106 Grant). The purpose of the meeting was to identify new equipment for use on the Upper Playing Field and in the play area for younger children. In addition it was an opportunity to glean help from residents in the repair/maintenance of existing equipment and help with policing the facilities in the future. There had been a good response to Paul & Russ's efforts to obtain help from the Mums, Dads and children with an attendance of 30 residents at the meeting. The children contributed enthusiastically in identifying the type of playing equipment they would like to be made available. The main outcomes of the meeting were -</p> <ol style="list-style-type: none"> 1. - At least £12000 of the 106 monies secured from the new housing development would be used to satisfy the request. 2. - The representative of the preferred supplier was to be asked to revisit the site to discuss delivery, installation and surface materials as they add significantly to the final costs. 3. - A working group is to be formed to meet on a regular basis to help/paint existing equipment. A tentative date of Sunday 9th March, weather conditions permitting, will be the first gathering of volunteers. 	BG
<p><u>The meeting closed at 8.40 p.m.</u></p>	

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 19th MARCH 2014
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response