

UPAVON PARISH COUNCIL

**Minutes of the Meeting held on Wednesday 22nd January 2014 at 7 p.m. at
Upavon Village Hall**

Present: Paul Cowan, Chairman, (PC), Jon Mulroy, (Vice Chairman), (JM), Noel Maskell, (NM), Bob Greatorex, (BG), Russ Appleton, (RA), John Cabra, (JC), Julie Swansborough, (JS), Peter Williams, (PW), Joseph Sadd (Neighbourhood Police), (JS), Paul Oatway, District Councillor, (PO), Pat Eyre, Clerk, (PE)

Apologies: Ralph Hilliard, (RH),

Member of the Public: Len Prothero

ACTION

<p>2. <u>Adjournment - Police Report</u> - Joseph Sadd reported that there had been 2 incidents in Upavon - an unknown suspect had removed the wheel nut from a parked vehicle and two people had been found in the possession of cannabis. There had been burglaries and thefts of oil, a catalytic converter and a purse from an insecure car in surrounding villages. Policing was focusing on anti-social use of vehicles and non-dwelling burglaries. Crime prevention advice was available. Residents were advised to mark new property and to register it with immobilise.com which police use to look for property which has been stolen. Pewsey Neighbourhood Policing Team is now available on Facebook. Residents were asked to pass on any information regarding the above incidents, either by email : pewsey@wiltshire.pnn.police.uk or telephone 101.</p> <p>- <u>Army rebasing news</u> - Paul Cowan reported on the meeting at Ludgershall. There had been no discussion regarding the amounts to be spent (out of the budget of £800m) on the infrastructure - i.e. highways, drains, how it would affect the housing market, how many people would be coming to this area (possibly 4,000 troops), how this would affect the local communities, how many would be bringing wives and children, how many ancillary workers would be needed and how this would affect public transport (which was already being withdrawn in some areas). There did not seem to be a cohesive overall plan. Paul Oatway would be raising this at County Hall.</p>	<p align="center">PO/PC</p>
<p>3. <u>The Minutes of the meeting 20.11.13</u> were signed.</p>	
<p>4. <u>Matters Arising</u> - covered under other items.</p>	
<p>5. <u>Planning/Development Control</u> -</p> <ul style="list-style-type: none"> - 13/02592/FUL - <u>Skylark, Devizes Road</u> - ancillary accommodation - granted with conditions - 13/05595/TCA - <u>3 The Gardens</u> - tree works - granted - 13/05355/FUL/LBC - <u>15a High Street</u> - demolish existing single storey extension at side and replace with single storey extension and repair gable end - granted - 13/05941/TCA - <u>12 High Street</u> - tree works - granted - 13/05815/TCA - <u>8 Chapel Lane</u> - tree works - granted - 13/05812/TCA - <u>College Farm</u> - tree works - granted - 13/06002/ <u>10 Chapel Lane</u> - tree works - granted - <u>'Chicken Farm' development</u> - Planning application had still not been applied for. The planning sub-committee were to meet with 	

affected residents on 6.2.14 (location to be decided) to discuss and prepare Parish Council response once this is received.	JM/PC/PW
<p>6. <u>Parish Plan & Projects</u> - also see attached 'Tracking Table'. <u>Additional notes - Defibrillators</u> - Jon Mulroy reported that a grant of £500 had been confirmed by the Area Board and £500 allocated in the Council budget for 14 - 15. Additional fund raising would be needed. It was proposed that the defibrillator would be placed in the centre of the village.</p> <p><u>Noticeboards and maps in the bus shelter</u> - Julie Swansborough reported that she was sourcing a second 'noticeboard' for the bus shelter before repainting the interior.</p> <p><u>Footpath from Riverside</u> - Paul Cowan reported that the legal processes were still ongoing. Paul Oatway agreed to look into the delays at Wiltshire Council's legal department and Highways. Caroline Brailey (Area Board) was also chasing Highways. The work needs to be completed by March or the grant will be lost. Peter Williams is preparing another application to the Lottery Fund.</p> <p><u>UCG</u> - Jon Mulroy had started work on the re-drafting of the licence.</p> <p><u>106 grant</u> - Paul Cowan was preparing to make a start on the playground equipment at the Upper Playing Field. He was writing a letter in reply to Keeleigh Scott and hoping to arrange a meeting with young people, parents and UCG to organise volunteer action to help with the restoration of some of the equipment and to ascertain what new equipment would be appropriate. £14,500 was available under the 106 clause and some materials had already been purchased. The grant of £1500 from Fields in Trust had been applied for.</p> <p><u>Highways & Street Scene</u> - the adjusting of the 'one way' signs beside Triangle House was expected to be included in the next 'Community Day'. Bob Greatorex to chase. Work on the junction of Devizes Road and the A342 was scheduled for the work to start on 14th February. Some work had been done on the bridge and the footpath behind Watson Close on the Community Day on 9th December.</p> <p><u>Business Plan and Budget 14 - 15</u> - this had now been drawn up.</p> <p><u>Emergency Plan</u> - the plan was still in progress.</p> <p><u>Speedwatch</u> - more volunteers were needed. Equipment was now being shared with Rushall and Easton Royal which means that it could only operate one week in three. It was suggested that people on Devizes Road who were concerned about speed etc. might be asked to join.</p> <p><u>Signage for Community Centre</u> - UCG have been billed for the cost of £186. This has so far not been received. Pat Eyre to follow up.</p> <p><u>Activities for the elderly</u> - Julie Swansborough reported that she had not been able to move any further on this due to her injuries received whilst litter picking. She hoped to be able to move forward shortly.</p> <p><u>Gas Lamp at Avon Square</u> - a new frame had been produced and</p>	<p>JM</p> <p>JS</p> <p>PC</p> <p>PO</p> <p>PW</p> <p>PC/RA/JM</p> <p>PE</p> <p>BG</p> <p>JM</p> <p>JM</p> <p>JM</p> <p>BG</p> <p>PE</p> <p>JS</p>

<p>glazing would follow. John Cabra agreed to look into the use of solar power.</p> <p><u>20mph speed limit</u> - the 20 mph policy for Wiltshire had been agreed and Parish Councils were being asked to submit suggestions for roads/areas to be considered. Bob Greatorex to consider this matter for Upavon.</p> <p><u>The 'Shak' at Upper Playing Field</u> - this will be moved closer to the play area. Rotten wood poles in the Upper Playing Field to be removed and replaced. Paint had been purchased for the goal posts.</p> <p><u>Public meetings, November 5th & 6th</u> - these had been useful in helping to draw up the Council's Business Plan for 14 - 15. Details can be seen on the Council website - www.upavonpc.co.uk</p> <p><u>Damaged sign at Widdington layby</u> - Paul Cowan was arranging to replace this.</p> <p><u>ROSPA report</u> - action was being taken in line with the development of both the Upper Playing Field and Lower Playing Fields.</p> <p><u>Watson Close street lighting</u> - Ralph Hilliard, Peter Williams and Paul Cowan to look into this.</p> <p><u>Rights of Way Improvement Plan</u> - Paul Cowan and Jon Mulroy agreed to look into this.</p> <p><u>Flooding</u> - there had been several incidents in the village, most of which were resolved but there is a problem with the drain outside the Village Hall - the sewer has 'dropped' and is not draining properly. This will need a road closure for work to be done.</p> <p><u>Public transport</u> - Wiltshire Council has had to withdraw subsidies and are trying to get the bus companies to be self supporting This has led to the withdrawal of service on non-profitable routes.</p>	<p>PC/JC</p> <p>BG</p> <p>PC/RA</p> <p>JM/JC</p> <p>PC</p> <p>RA</p> <p>PC/RH/PW</p> <p>PC/JM</p>																								
<p>7. <u>Church and Village Fete</u> - no volunteers had come forward to organise this. It was decided that the Church would run its own separate fete which will be supported by the Parish Council but not funded. Any other fete activities would have to be self-supporting as the Parish Council could no longer subsidise these.</p>	<p>PC/JM</p>																								
<p>8. <u>Reports from representatives on other committees</u> - <u>PAC</u> - Pewsey Campus plans were going forward. <u>PCAP</u> - next meeting - March.</p>	<p>JM</p>																								
<p>9. <u>Web site</u> - John Cabra reported that he had received appreciative feedback about the Christmas scenes. He would arrange for information about invasive weeds to be included on behalf of Wiltshire Wildlife.</p>	<p>JC</p>																								
<p>10. <u>Finance</u> - Cheques for payment were -</p> <table> <tr> <td>(457)</td> <td>P. M. Eyre - Clerk's Allowance & expenses -</td> <td>£805.16</td> </tr> <tr> <td>(458)</td> <td>Fred Needham (January) - bins</td> <td>100.00</td> </tr> <tr> <td>(459)</td> <td>J. Swansborough - litter</td> <td>70.00</td> </tr> <tr> <td>(460)</td> <td>J. Cabra - website</td> <td>55.04</td> </tr> <tr> <td>(461)</td> <td>P. Prince - Xmas tree</td> <td>80.00</td> </tr> <tr> <td>(462)</td> <td>CAB - donation</td> <td>25.00</td> </tr> <tr> <td>(463)</td> <td>Victim Support - donation</td> <td><u>25.00</u></td> </tr> <tr> <td></td> <td></td> <td>£1160.20</td> </tr> </table> <p><u>Bank balance</u> after payment of above will be - Balance at 5.1.14 =</p>	(457)	P. M. Eyre - Clerk's Allowance & expenses -	£805.16	(458)	Fred Needham (January) - bins	100.00	(459)	J. Swansborough - litter	70.00	(460)	J. Cabra - website	55.04	(461)	P. Prince - Xmas tree	80.00	(462)	CAB - donation	25.00	(463)	Victim Support - donation	<u>25.00</u>			£1160.20	
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£11980.10 - £1160.90 = 10,819.90 (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). <u>Precept application</u> - An application for £17,000 had been submitted. Paul Cowan agreed to become a signatory to the <u>Charities account</u> .	JM PC
11. <u>Clerk's Notes/Correspondence</u> - Pat Eyre asked Council members to ask around to see whether they could find someone who would like to take over the Clerk's position as she still wished to retire. Pat Eyre also to prepare another 'notice' for 'Together' magazine.	ALL PE
12. <u>Items for the Magazine/web site</u> - see above.	
13. <u>AOB</u> - Russ Appleton and Julie Swansborough to advise Wiltshire Council regarding collection of waste from bins. Attention was drawn to a letter from Claire Perry regarding a meeting on Friday 7.2.14 at Milton Lilbourne Village Hall to discuss areas of concern.	RA/JS PC
<u>The meeting closed at 9 p.m.</u>	

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 19th FEBRUARY 2014
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response