

UPAVON PARISH COUNCIL
Minutes of the Meeting held on Wednesday 16th October 2013 at 7 p.m. at
Upavon Village Hall

Present: Paul Cowan, Chairman, (PC), Jon Mulroy,(Vice Chairman), (JM), Noel Maskell, (NM), John Cabra, (JC), Tessa Carpenter, (TC), Bob Greatorex, (BG), Russ Appleton, (RA), Julie Swansborough, (JS), Peter Williams, (PW), Paul Oatway, District Councillor, (PO), Pat Eyre, Clerk, (PE)

Apologies: Ralph Hilliard, (RH), Joseph Sadd (Neighbourhood Police)

Member of the Public: Len Prothero

ACTION

<p>2. <u>Adjournment</u> - Police Report - Joseph Sadd was unable to attend but had sent a report - there had been a theft of 2 stone urns and a stone Buddha from a local garden and a chain securing a small building site had been taken. There had been incidents of hare coursing. The police were very anxious to take action about this and asked that members of the public phone 999 if they observe this offence being committed. They also warned of the dangers of 'Trick or Treat' anti social behaviour and also of the danger of mishandling of fireworks.</p> <p>A report had not been received from Upavon Community Group.</p>	
<p>3. <u>The Minutes of the meeting 18.9.13</u> were signed with the proviso that they were amended under item 6 regarding the proposed footpath from Riverside to the centre of the village. The £600 mentioned was to cover the legal fees of owners of property who were donating the frontage of their properties for use as the footpath.</p>	PE
<p>4. <u>Matters Arising</u> - covered under other items.</p>	
<p>5. <u>Planning/Development Control</u> -</p> <ul style="list-style-type: none"> - <u>13/0154711/UN - The Buses, Chapel Lane</u> - fell elm - no objection - <u>13/02592/FUL - Skylark, Devizes Road</u> - ancillary accommodation - some reservations - <u>13/04163/TCA - Holly Cottage, 23 Jarvis Street</u> - reduce height of holly tree - no objections - <u>tree works at 12 & 13 Jarvis Street</u> - granted - Peter Williams and Jon Mulroy were to attend training sessions on the drawing up of Area Plans which would include the Village Design Statement. - <u>'Chicken Farm' development</u> - there was to be an exhibition of plans in the Village Hall on 12th November from 2 - 8 p.m. Leaflets were to be distributed throughout Upavon and Rushall by the Scouts. Mr. Andrews would be making a donation to the Scouts for their help. It was suggested that a book be provided for visitors to record their comments in. 	PE

<p>6. <u>Parish Plan & Projects</u> - see attached 'Tracking Table'. <u>Additional notes</u> - <u>Defibrillators</u> - Jon Mulroy reported that there had been some progress but funding was an issue. Tessa Carpenter agreed to help with grant applications. <u>Noticeboards and maps in the bus shelter</u> - this project was almost complete. <u>Footpath from Riverside</u> - Paul Cowan had spoken to the solicitors regarding the transfer of land but progress was slow. He had not heard back from Wiltshire. Lottery grant application to be re-worked. Paul would chase the meeting with Wiltshire. (Please note that in the Minutes of 18.9.13 under this item it should read that the solicitors had agreed to charge £600 for the completion of the conveyances of land at the front of their properties. The Area Board had also agreed a donation to be paid once the project is completed. The landowners had also agreed to the removal of trees in front of their properties) <u>UCG</u> - Peter Williams had spoken to them and reminded them that they should report regularly to the Parish Council and provide an annual report at the annual Parish Meeting together with audited accounts. Tessa Carpenter agreed to offer her help with the accounts. <u>106 grant</u> - the application form had been accepted and the money was now held by Wiltshire. Paul Cowan, Jon Mulroy and Russ Appleton would meet to decide how it should be used, bearing in mind the recent ROSPA report. The fence would be repaired on the 21st/23rd November and £700 of the funding would be put towards this. Russ Appleton was obtaining quotes for play equipment. A 'vandal proof' version the 'The Shak' would cost about £5000. Quotes for play equipment were in the region of £10/12000. People attending the forthcoming 'Village Meetings' would be asked what they wanted. It was suggested that it might be possible to use some of the seating from 'The Shak' to provide seats around the play area at the Upper Playing Field. <u>Highways & Street Scene</u> - Bob Greatorex reported that the signage at 'Triangle House' was to be re-done. Also it had been suggested that the roadworks at the top of Devises Road might be done in January and that the re-surfacing of the pavement and pathway from The Ship up to the bank on High Street was listed 'to be done'. He was waiting for an update from Stephen Matthews. There was to be a 'Community Day' on 19th December. Bob Greatorex agreed to check on this. <u>Business Plan and Budget</u> - Tessa Carpenter was updating the figures and work was in progress. <u>Area Wardens</u> - it was suggested that all areas of the village would have Area Wardens who would prepare a list of vulnerable people in their area. It was hope that help could be offered with the gritting of paths, difficulties with flooding and any other emergencies under the Village Emergency Plan. <u>Provision of grit bins</u> - Grit bins were to be provided for Farriers Field, Riverside Park and Watson Close. Grit could be provided by</p>	<p>JM/TC</p> <p>JS</p> <p>PC/PW</p> <p>PW/TC</p> <p>PC/JM/RA</p> <p>BG</p> <p>TC</p> <p>JM</p>
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<p>Wiltshire Council but would need to be distributed by volunteers. It had been suggested that the grit could be stored at Enford Farm.</p> <p>- <u>Speedwatch</u> - this was to be re-started during the first week of November. It was hoped that a site could also be established at Trenchard Lines.</p> <p>- <u>Signage for Community Centre</u> - UCG had agreed to fund this. Bob Greatorex agreed to place the order.</p> <p>- <u>BMX track</u> - Peter Williams reported that this was now being used but that it needed more earth.</p> <p><u>Activities for the elderly</u> - Julie Swansborough reported that the Bingo was now being organised and that a Christmas Lunch would be being held in the Community Centre. Ralph Hilliard and Tessa Carpenter were helping with these.</p> <p><u>Gas Lamp at Avon Square</u> - The repairs had been completed by REME and Paul Cowan was doing further work on it.</p> <p><u>20mph speed limit</u> - this would not be introduced on the A342 or A345. It had been suggested that it could be introduced in Jarvis Street and Chapel Lane but no decision had been made.</p> <p><u>Football at Upper Playing Field</u> - there had been a request from the Scouts for the field to be 'white lined' and the goals to be set up. The cricket club were also interested in using the field and they could possibly arrange the supply of 'chalk' for the lining.</p>	<p>JM/PE</p> <p>JM</p> <p>BG</p> <p>JS/RH/TC</p> <p>PC</p> <p>BG</p> <p>PC/PW</p>																								
<p>7. <u>Church and Village Fete</u> - there was to be a meeting in the church on 21st October to decide on future format. It would also be discussed at the Village Meetings on 5th & 6th November.</p>	<p>JM</p>																								
<p>8. <u>Reports from representatives on other committees</u> - <u>Pewsey Area Campus</u> - some Campus features will be located on the school site, funding is in place and an architect engaged, the campus will include a mix of new buildings, renovation of existing buildings and a revised layout of existing facilities, mobile Council facilities for the Pewsey area will be considered in the next design phase.</p> <p><u>Community First AGM</u> - Bob Greatorex agreed to attend.</p>	<p>JM</p> <p>BG</p>																								
<p>9. <u>Web site</u> - John Cabra reported that the site continued to receive significantly more visitors and requests for inclusion in the site.</p>	<p>JC</p>																								
<p>10. <u>Finance</u> - Cheques for payment were -</p> <table> <tr> <td>(441)</td> <td>P. M. Eyre - Clerk's Allowance & expenses</td> <td>£304.90</td> </tr> <tr> <td>(442)</td> <td>Upavon Village Hall - 2nd 1/2 yearly donation</td> <td>250.00</td> </tr> <tr> <td>(443)</td> <td>St. Marys PCC 2nd 1/2 yearly donation</td> <td>250.00</td> </tr> <tr> <td>(444)</td> <td>Playsafety Ltd. (ROSPA report)</td> <td>195.60</td> </tr> <tr> <td>(445)</td> <td>J. Swansborough - litter</td> <td>107.50</td> </tr> <tr> <td>(446)</td> <td>Wiltshire Council - allotments 1/2 year rent</td> <td>28.00</td> </tr> <tr> <td>(447)</td> <td>F. Needham (bins) - October</td> <td><u>100.00</u></td> </tr> <tr> <td></td> <td></td> <td><u>£1236.00</u></td> </tr> </table> <p>Bank balance after payment of above and allowing for u/p cheque UCG - £90 = £15725.61 (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school).</p> <p>A 'thank you' letter had been received from YAW for the donation</p>	(441)	P. M. Eyre - Clerk's Allowance & expenses	£304.90	(442)	Upavon Village Hall - 2nd 1/2 yearly donation	250.00	(443)	St. Marys PCC 2nd 1/2 yearly donation	250.00	(444)	Playsafety Ltd. (ROSPA report)	195.60	(445)	J. Swansborough - litter	107.50	(446)	Wiltshire Council - allotments 1/2 year rent	28.00	(447)	F. Needham (bins) - October	<u>100.00</u>			<u>£1236.00</u>	
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<p>of £25. The second half of the Precept of £7250 had been received. Under new regulations the next Precept application will have to be increased to cover the shortfall of 25% due to lack of support through Council Tax payments. Paul Cowan, Jon Mulroy, Peter Williams and Tessa Carpenter agreed to meet to discuss the matter as a decision had to be made by 4th November.</p>	PC/JM/PW/TC
<p>11. <u>Clerk's Notes/Correspondence</u> - Dates for Council meetings in 2014 had been booked in the Village Hall and will be circulated to Councillors. Pat Eyre said that she wished to resign from the post of Clerk to the Parish Council from 31.12.13. The vacancy will be 'advertised' in the November Together magazine.</p>	PE PE
<p>11. <u>Items for the Magazine/web site</u> - see above.</p>	
<p>12. <u>AOB</u> - there was no other business.</p>	
<p><u>The meeting closed at 8.55 p.m.</u></p>	

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 20th NOVEMBER
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response