

**UPAVON PARISH COUNCIL**

**Minutes of the Meeting held on Wednesday 17th July 2013 at 7 p.m. at Upavon Village Hall**

Present: Paul Cowan, Chairman, (PC), Jon Mulroy,(Vice Chairman), (JM), Noel Maskell, (NM), Ralph Hilliard, (RH), John Cabra, (JC), Julie Swansborough, (JS), Peter Williams, (PW), Bob Greatorex, (BG), Paul Oatway, District Councillor, (PO), Pat Eyre, Clerk, (PE)

Apologies: Russ Appleton, (RA), Tessa Carpenter, (TC), Richard Barratt (Neighbourhood Police), (RB)

Members of the Public: Sue Greatorex, John Noyes, ? - Farriers Field, S. Tully, P. Ratke, Keith Baker, R. Froud, M. Froud, J. Webber, J. Brookes, M. Morton, W. Bunce, V. Thorner, S. & L. Prothero, W. & J. Coker, J. Montefiore, J. Ormand, B. Street, B. Doherty, A. K. & A. Pope, P. M. & J. Edwards

**ACTION**

<p>2. <u>Adjournment</u> - Reports had not been received from Trenchard Lines or Upavon Community Group and neither was represented at the meeting. It was noted that Annual Reports had not been received from Trenchard Lines or Upavon Community Group at the previous meeting. Richard Barratt was not present but had sent a Police Report. There had been two reported crimes in Upavon last month. Fence posts around the school had been damaged and an unknown person had dented the door of a vehicle which was parked outside residential premises. There had been other incidents of damage and nuisance behaviour, including further damage to the 'Shak'. Residents are asked to report any incidents of damage or ASB. Residents are also reminded not to leave valuable items in unattended vehicles. To report anything suspicious dial 101.</p>	
<p>3. <u>The Minutes of the meeting 19.6.13</u> were agreed and signed. It was noted that the donation towards the repair of the fence and play equipment at the Upper Playing Field from Fields in Trust was £1500.</p>	
<p>4. <u>Matters Arising</u> - Jon Mulroy reported that PCAP will be funded for next year.</p>	
<p>5. <u>Planning/Development Control</u> - The Planning sub-committee of the Parish Council would be meeting to discuss the Village Design Statement in relation to the Pewsey Neighbourhood Plan/Area Development Plan. Jon Mulroy reported that he was awaiting the results of the PCAP planning meeting. - <u>E/13/01167/TCA - 2 Finches Cottages</u> - felling of silver birch - granted. - <u>13/00919/FUL - 39 Fairfield</u> - conservatory - granted - <u>13/0154711/UN - The Buses, Chapel Lane</u> - fell elm - no objections <u>Rushall School</u> - Wiltshire Council had applied for planning permission to install a portable classroom next to the school.</p>	<p>PC &amp; others</p>

<p>Rushall Parish Council had objected on the grounds that this would be overdevelopment of the site. Parking space was also very limited and a dangerous situation could arise involving the school buses. It was suggested that Upavon School, where there was parking space away from the highway and room for a larger number of children, could be re-opened. This was supported by the Parish Council and Councillor Oatway. A letter has been sent to Peter Horton re this.</p> <p><u>Proposed development at 'The Chicken Farm'</u> - the meeting was adjourned at this point so that residents could express their concerns regarding this matter. The design consultants have consulted the Parish Council with regard to their ideas for developing this site. Planning permission has not yet been applied for but would need to be within Wiltshire Council's guidelines. There was a need to be unbiased at this stage. The residents of Fairfield and Farrier's Field need to get together and clarify what they would like to happen. They should also bear in mind that there were some advantages in that under the 'Clause 106' agreement funds would be made available for community developments. There will be a further meeting for all residents in September to discuss the proposals. Provisional plans were available which would be distributed by Paul Cowan who would also be the point of contact for any residents.</p>	<p>PE</p> <p>PC</p>
<p>6. <u>Parish Plan &amp; Projects</u> - see attached 'Tracking Table'. There had also been a report from Russ Appleton regarding Village Maintenance - Bob Greatorex had repaired a section of wood on the slide in the play area and Ralph Hilliard was checking out the damage to the gateway signs. Julie Swansborough was also working on the gateways. The Lower Playing Field had been weeded and 3 silver birches been replaced. The edges of the footpath had been mown and advertising bunting removed from various places. Russ was awaiting information from Wiltshire regarding the Rushall footpath. He was also awaiting quotes for replacing the Shak and play equipment at the Upper Playing Field. He also reported that the ROSPA inspection (due in September) would probably highlight the bad condition of most of the play equipment in both the fields.</p>	
<p>7. <u>Church and Village Fete</u> - This had been enjoyed by many residents in spite of the very warm weather. There was a suggestion that in future there might be two separate fetes and more use made of the space in the Upper Playing Field.</p>	
<p>8. <u>Reports from representatives on other committees</u> - Jon Mulroy reported that Pewsey Campus had received more funding.</p>	
<p>9. <u>Web site</u> - John Cabra reported that the site was receiving significantly more 'visits' and that he and Bob MacDonald had been congratulated on the design.</p>	<p>JC</p>

<p>10. <u>Finance</u> - Cheques for payment were -</p> <table border="0"> <tr><td>(417)</td><td>P. M. Eyre - Clerk's Allowance &amp; expenses</td><td>£782.27</td></tr> <tr><td>(418)</td><td>F. Needham - bins - July &amp; August</td><td>180.00</td></tr> <tr><td>(419)</td><td>Reeders - shuttle service (fete)</td><td>84.00</td></tr> <tr><td>(420)</td><td>Beale - toilets (fete)</td><td>306.00</td></tr> <tr><td>(421)</td><td>Chamberlain (Wags and Whiskers dog show)</td><td>75.00</td></tr> <tr><td>(422)</td><td>Appleton - rosettes (fete)</td><td>23.00</td></tr> <tr><td>(423)</td><td>B. Oram - organ (fete)</td><td>200.00</td></tr> <tr><td>(424)</td><td>Upavon Village Hall - hire for meeting</td><td>14.00</td></tr> <tr><td>(425)</td><td>Wiltshire Council - grounds maintenance</td><td>616.28</td></tr> <tr><td>(426)</td><td>Landmarc - wayleave - footpath</td><td>35.00</td></tr> <tr><td>(427)</td><td>J. Swansborough - litter picking</td><td><u>84.00</u></td></tr> <tr><td></td><td></td><td>£2399.55</td></tr> </table> <p>Bank balance after payment of above and allowing for u/p cheques = £0975.19. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school).</p> <p>There had been a request for a donation from the Charities account to LINK. It was agreed that £250 would be granted.</p>	(417)	P. M. Eyre - Clerk's Allowance & expenses	£782.27	(418)	F. Needham - bins - July & August	180.00	(419)	Reeders - shuttle service (fete)	84.00	(420)	Beale - toilets (fete)	306.00	(421)	Chamberlain (Wags and Whiskers dog show)	75.00	(422)	Appleton - rosettes (fete)	23.00	(423)	B. Oram - organ (fete)	200.00	(424)	Upavon Village Hall - hire for meeting	14.00	(425)	Wiltshire Council - grounds maintenance	616.28	(426)	Landmarc - wayleave - footpath	35.00	(427)	J. Swansborough - litter picking	<u>84.00</u>			£2399.55	PE
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<p>11. <u>Clerk's Notes/Correspondence</u> - There had been no need for an election to the WALC executive as the candidate had been unopposed.</p>																																					
<p>11. <u>Items for the Magazine/web site</u> - Paul Cowan agreed to place an item regarding the proposed development at the Chicken Farm in the next issue (September).</p>	PC																																				
<p>12. <u>AOB</u> - Peter Williams reported that the Gliding Club was again offering introductory flights to young people in the village.</p> <p>Ralph Hilliard reported that rubbish was again accumulating on the footpath at the back of Avon Square.</p>																																					
<p><u>The meeting closed at 9.25 p.m.</u></p>																																					

**PLEASE READ THE CONTENTS OF THE INFORMATION FILE**

**NEXT MEETING - WEDNESDAY 18th SEPTEMBER (no meeting in August)**  
**AT 7 P.M. IN THE VILLAGE HALL**

**Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response**