

6. Jon Mulroy was unanimously elected Vice Chairman of the Council.	
7. <u>Parish Plan & Projects</u> - Council members were divided into 4 sub-committees - Development Control, Finance, Public Safety and Community Facilities - see attached details. (to follow from JM) Each sub-committee to have a Chairman, members and other Parish Council members to be co-opted as necessary. Each Chairman will contribute to the Key Issues Tracking Table 7/8 days prior to Council meetings This will be circulated to members in advance and will be discussed as required at the subsequent meeting. The Vice Chairman will control this process.	JM
<u>Items on Parish Plan</u> - In future these will be listed on a 'Key Issues Tracking Table' detailed above) as an annex to the Minutes and Agendas - to be drawn up by Jon Mulroy.	JM
/1 - <u>Red telephone boxes and possible acquisition of de-fibrillators</u> - Paul Cowan was preparing posters and collection boxes for fund raising and Peter Williams was applying for a grant. The letters sent out had resulted in £400 being offered so far.	PC/PW
/2 - <u>Maps in bus shelter</u> - it was suggested that these could indicate Rights of Way, bridleways and permissive access paths. Community Facilities Group to look into providing a frame/frames and fixing in the red phone boxes.	CF sub committee
/3 - <u>Footpath from Riverside</u> - Paul Cowan reported that the landowners were submitting their deeds in order to transfer ownership of land needed for the path to Wiltshire Council. The Parish Council would be paying the fees of £700 for this. There was still some discussion regarding the replacement of hedging at Grey Flags. This project has top priority for PACTG.	PC
/4 - <u>UCG</u> - Paul Cowan agreed to contact Paula Brown and Fiona Bobbitt regarding the Annual Report and presentation of audited accounts. The group were in need of more volunteers with a professional approach to these matters. Tessa Carpenter agreed to contact them.	PC TC
/5 - <u>Budget and business plan for 2013/14</u> - the plan drawn up by Robert Bruce would be followed for the current year. Peter Williams and Tessa Carpenter were requested to carry out the minor adjustments necessary to this year's Budget and to work on the Budget for 14 - 15 in due course.	PW/TC
/6 - <u>Parish Emergency Plan</u> - Jon Mulroy discussed liaison with the PCC regarding identification of vulnerable people in the Parish with Bill Bracher. They would meet later to discuss further.	JM
/7 - <u>Village Maintenance</u> - there was to be a meeting with the head of Wiltshire Highways and Streetscene regarding all outstanding Highways issues around the village including the area around the 'Diana' seat and the footpath alongside the A345 from The Ship to the entrance to The Gardens with the new contractors Balfour Beatty. Dog fouling was a problem in Watson Close - Aster were	JM/PC RH/PC

<p>aware and the possibility of moving the signs was discussed. Ralph Hilliard agreed to check the lamp at Avon Square. Julie Swansborough was continuing with painting and maintaining the village signs and repairing and painting the benches. Litter picking was also continuing.</p> <p>/8 - <u>Playing Fields</u> - there had been more vandalism at the 'Shack' and the donation under the 106 clause was awaited in order to replace equipment and possibly fencing at the Lower Playing Field. Peter Williams had applied for a donation under the Fields in Trust QEII scheme. Plans were still in hand for a mini BMX track. Paul Oatway (Wiltshire District Councillor) had suggested he might be able to access some funding. Peter Williams to contact him. Insurance also needed to be considered.</p> <p>Two quotes had been obtained for replacing/repairing the fencing at the Upper Field - one more was needed. Bob Greatorex agreed to source this. Funding may be available from Fields in Trust. It was suggested that if funds were available it might be useful to look into the acquisition of a vandal-proof youth shelter.</p> <p>/9 - Speedwatch - it was reported that local groups were discouraged by the lack of enforcement. The police were re-thinking the project. Until such time as the new Speedwatch policy is made public Upavon Speedwatch activities will be put 'on hold'.</p>	<p>RH</p> <p>JS</p> <p>PW</p> <p>BG</p> <p>JM</p>
<p>8. - <u>Church and Village Fete</u> - date - 13th July - the format would be the same as last year only bigger and better. There would be a military presence from Tidworth, a BBQ, dog show. dog scurry etc. In the church there would be the photo competition, flower arranging display, arts and crafts demonstrations, stalls and snail racing. The Scouts would also be taking part. UCG would be organising sports events at the Upper Field in the morning, including an egg and spoon race and there would be model car racing in The Antelope car park. Tessa Carpenter to liaise with a view to taking over from Robert Bruce for 2014 and Jon Mulroy to deputise.</p> <p>It was felt that though the Parish Council had supported the Fete in the past it should aim to be self supporting in future.</p>	<p>TC/JM</p>
<p>9 - <u>PCAP</u> - Jon Mulroy reported that the new funding arrangements were now in place - funding for 2013 - 14 to come directly from the Area Board. Funding for 2014/15 and beyond was to be decided and may be in some doubt. Annual Plan - updates to be submitted by end of June, final draft to be circulated in Jul/Aug. Plan to be submitted to Area Board for ratification at either September or November Board meeting. Crime and detection statistics had been circulated. All looked good with the exception of the incidence of 'Criminal Damage & Arson'. The transport group had given top priority to the A345 footpath (see above). Village Design Statements may be sufficient for the Neighbourhood Development</p>	

Planning Project.	
9. <u>Web site</u> - John Cabra reported that more items had been added - details of the Fete, videos etc. He asked that Councillors look at the site and give him feedback.	JC
10. <u>Finance</u> - Cheques for payment were - (413) P. M. Eyre - Clerk's Allowance & expenses £382.79 (414) F. Needham - bins - June 80.00 (415) J. Swansborough - litter picking 124.00 (416) Glasdon - grabbers <u>60.72</u> £647.61 Bank balance after payment of above and allowing for u/p cheques = £12231.49. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). The Council's accounts have been internally audited. They were signed by the Chairman and will be sent for external audit. The forms to register new signatories to the Charities account have been completed and will be presented to the bank shortly. The VAT refund of £1143.24 has been received. The wayleave for the permissive footpath alongside the A345 has been increased from £30 to £35 per annum.	PE PE
11. <u>Clerk's Notes/Correspondence</u> - Attention was drawn to the WALC Councillor Training Day on October 5th. The new 'Good Councillor' booklet was distributed. WALC Executive Committee representatives would be elected shortly, once candidates are known.	
11. <u>Items for the Magazine/web site</u> - see above.	
12. <u>AOB</u> - The matter of using Priory Meadow as a car park for village hall events was raised. It was advised that a representative of the hall discuss this with Nigel Wookey.	
<u>The meeting closed at 8.45 p.m.</u>	

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 17th July
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response