

UPAVON PARISH COUNCIL
Minutes of the Meeting held on Wednesday 15th May 2013 at 8 p.m. at Upavon
Village Hall, following the Annual Parish Meeting

Present: Paul Cowan, Chairman, (PC), Noel Maskell, (NM), Ralph Hilliard, (RHil), Russ Appleton, (RA), John Cabra, (JC), Julie Swansborough, (JS), Peter Williams, (PW), Bob Greatorex, (BG), Tessa Carpenter, (TC) Paul Oatway, Wiltshire Council, (PO), Pat Eyre, Clerk, (PE)

Apologies: Jon Mulroy, (JM)

Members of the Public: James Stidson

	ACTION
<p>2. <u>Adjournment</u> - It was noted that reports had not been received at the Annual Parish Meeting which preceded this Council meeting from Trenchard Lines or Upavon Community Group.</p> <p>New Council members were welcomed by Paul Cowan who was unanimously elected Chairman following the annual Parish Meeting. Vice Chairman to be elected at the next meeting.</p>	
<p>3. <u>The Minutes of the meeting 17.4.13</u> were agreed and signed.</p>	
<p>4. <u>Matters Arising</u> - The outer cable casings which had been fly tipped near the tank track at the exit of the village on the A342 had been reported to the police. Any further incidents should be reported on 101.</p>	
<p>5. <u>Planning/Development Control</u> - the Village Design Statement would need to be revisited under the Pewsey Area Plan. Grants were available to help pay for expert support. (see email circulated 29.4.13) To be discussed by Planning sub-committee.</p> <p>- E/2013/0333/LBC - Grey Flags - conversion of garage/coach house to ancillary domestic accommodation - no objections.</p>	PC
<p>6. <u>Parish Plan & Projects</u> - It was decided to hold the Plan and the structure of sub-committees over until the June meeting of the Council. In the meantime copies of the current structure to be circulated to all Councillors.</p> <p>/2 - <u>Red telephone boxes and possible acquisition of de-fibrillators</u> - Response so far had been limited. Paul Cowan was preparing posters and collection boxes for fund raising.</p> <p>/3 - <u>Maps in bus shelter</u> - no further progress. To be discussed at next meeting.</p> <p>/4 - <u>Footpath from Riverside</u> - Noel Maskell and Paul Cowan had met with Wiltshire Council. Noel to 'chase' Mark Stansby. Plans were needed which showed the whole path. A lottery application was in progress.</p> <p>/5 - <u>Footpaths and Bridleways</u> - it was reported that the path to</p>	PC NM/PC PW

<p>Rushall had been ploughed up again.</p> <p>/6 - <u>UCG</u> - the possibility of a BMX track was still under discussion. UCG would cover the insurance. It was suggested that application for funding be made to the Area Board.</p> <p>/7 - <u>Community project utilising Section 106 monies from Aster</u> - it was reported that once the work was started then the funding would become available.</p> <p>/8 - <u>Junction at Triangle House</u> - in progress.</p> <p>/9 - <u>Road surface at 'Pottery Corner' and Devizes Road</u> - the road surface would be attended to in due course.</p> <p>/11 - <u>Budget and business plan for 2013/14</u> - see above. To be discussed at the next meeting.</p> <p>/12/13 - <u>Parish Emergency Plan</u> - in progress.</p> <p>/16 - <u>Repair chain link fencing at Upper Playing Field</u> - one estimate had been received. Russ Appleton is obtaining 2 more. An offer of funding had been received from Fields in Trust.</p> <p>/18 - <u>Village Maintenance</u> - to be brought to the attention of the new 'Parish Steward'. Julie Swansborough to ask Fred Needham to install the dog waste bin in Priory Meadow. The new Grounds Maintenance contract was signed. Julie reported that the next 'litter pick' would be on 25th May. More volunteers were needed. Paul Cowan was hoping to start work on the lamp at Avon Square shortly. Ralph Hilliard, John Cabra and Peter Williams offered to help.</p> <p>/19. - <u>Church and Village Fete</u> - plans were well advanced. To be discussed at the next meeting - It was suggested that a Councillor worked with Robert Bruce in preparation for next year when Robert would no longer be involved.</p>	<p>PB/FB/PW</p> <p>JM/PC</p> <p>RA</p> <p>JS</p> <p>PC/RH/JC/PW</p>									
<p>7. - <u>Other Matters</u> -</p> <p><u>Playing Fields</u> - Awaiting the 106 funding as discussed above.</p> <p>- <u>Speedwatch</u> - the police were investigating the 'failure' of the scheme - it was felt that it was not satisfying for the volunteers who were operating it as so few 'offenders' were fined. Speeding through the village was discussed, particularly on the A342 towards Ludgershall. It was felt that there were not enough speed checks generally.</p> <p>- <u>PCAP - Core Strategy, PCATG, Pewsey Area Campus</u> - It was felt that more public involvement was needed. PCATG were in the process of offering funding towards the costs of the A345 footpath.</p> <p><u>Inventory</u> - still in preparation by Julie Swansborough.</p>										
<p>8. <u>Web site</u> - John Cabra reported that new items were continually being added. It was hoped that police information and information about the Village Fete would also shortly be added. Bob McDonald was thanked for his help.</p>	<p>JC</p>									
<p>9. <u>Finance</u> - Cheques for payment were -</p> <table border="0"> <tr> <td>(408)</td> <td>P. M. Eyre - Clerk's Allowance & expenses</td> <td>£290.20</td> </tr> <tr> <td>(409)</td> <td>F. Needham - bins - May</td> <td>100.00</td> </tr> <tr> <td>(410)</td> <td>Upavon Village Hall - 1/2 annual donation</td> <td>250.00</td> </tr> </table>	(408)	P. M. Eyre - Clerk's Allowance & expenses	£290.20	(409)	F. Needham - bins - May	100.00	(410)	Upavon Village Hall - 1/2 annual donation	250.00	
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(411)	St. Mary's PCC Cemetery Fund - 1/2 annual donation	250.00	
(412)	Together Magazine - annual donation	250.00	
(413)	SJAB cover for fete	60.00	
(405)	Miniquadmania - fete	671.00	
(406)	Wiltshire Council - allotments rent - 1/2 annual	28.00	
(407)	Community First - membership renewal	<u>36.00</u>	
		£1875.20	
<p>Bank balance after payment of above and allowing for u/p cheques = £12915. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). Allotments accounts had all been paid. There was 1 1/2 plot vacant. This will be advertised in 'Together'. The Council's accounts have been submitted for internal audit. 3 new signatories were appointed for the Charities account.</p>			<p>PE PE PE</p>
<p>10. <u>Clerk's notes and correspondence</u> - Council representatives on the Pewsey Area Board would be John Cabra and Jon Mulroy. 'Structure' of Council sub-committees to be circulated prior to next meeting</p>			<p>PE PE</p>
<p>11. <u>Items for the Magazine/web site</u> - see above.</p>			<p>PE</p>
<p>12. <u>AOB</u> -</p>			
<p><u>The meeting closed at 9.40 p.m.</u></p>			

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 19th June
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response