

UPAVON PARISH COUNCIL

Minutes of the Meeting held on Wednesday 17th April 2013 at 7 p.m. at Upavon Village Hall

Present: Paul Cowan, Chairman, (PC), Robert Bruce, Vice Chairman, (RB), Noel Maskell, (NM), Ralph Hilliard, (RHil), Russ Appleton, (RA), John Cabra, (JC), Pat Eyre, Clerk, (PE)

Apologies: Julie Swansborough, (JS), Jon Mulroy, (JM), Peter Williams, (PW), Richard Barratt, Pewsey Neighbourhood Police, (RB)

Members of the Public: Paul Oatway

ACTION

<p>2. <u>Adjournment</u> - Paul Oatway (Candidate for election as District Councillor) was welcomed.</p> <p><u>Police Report</u> - Richard Barratt was not present but had submitted a report. Two males had been seen in Avon Square leaning over a fence and attempting to take metal items without consent. They left the scene in a white Ford Transit tipper truck. One was described as between 5' 5" - 5' 9", wearing a black jumper with green writing on. Residents were asked to report any suspicious activity. Residents were also asked to be aware of shed security and to protect their garden equipment. It was suggested that the police report be placed on the Council's website. John Cabra agreed to check with Richard Barratt.</p> <p><u>Trenchard Lines</u> - no representative attended.</p>	JC
<p>3. <u>The Minutes of the meeting 20.3.13</u> were agreed and signed.</p>	
<p>4. <u>Matters Arising</u> - It was suggested that plans for the proposed BMX track had changed. There were also plans for a track to be created in Pewsey and it was suggested that it might be possible for young people from Upavon to be bussed there on a regular basis.</p>	PC (UCG)
<p>5. <u>Planning/Development Control</u> - It was suggested that the Village Design Statement would need to be re-visited under the new Planning section of the Pewsey Community Area Plan. Paul Cowan requested that anyone with issues to raise regarding this matter arrange to meet with him to discuss.</p>	PC
<p>6. <u>Parish Plan</u> - Robert Bruce had provided an outline business plan for the incoming Council (as of May 7th) for the year 2013 - 2014 with a total of £2600 to be allocated to various projects. He also provided a record of the Income and Expenditure of the Council for 2012 - 2013 (to be detailed in the Annual Return drawn up for Audit purposes) and details of the various sub-committees within the Council and their responsibilities.</p> <p><u>Projects</u> - numbered below as in attached 'Issues Tracking Table' - please also refer to this.</p> <p>/1 - <u>Best Kept Village Competition</u> - Russ Appleton reported that as the meeting he had arranged to discuss this was poorly attended it had been decided not to enter the competition this year. There would however, be a Flower Arranging competition and display at the Fete.</p> <p>/2 - <u>Red telephone boxes and possible acquisition of AEDs</u> - Response so far had been limited. Paul Cowan intended to 'chase'</p>	RA

<p>those who had not yet replied. It was felt that this was an important project and the possibility of obtaining grants needed to be pursued.</p> <p>/3 - <u>Maps in bus shelter</u> - no further progress.</p> <p>/4 - <u>Footpath from Riverside</u> - it was reported that Wiltshire were making changes in the Highways system through a new contractor. Arrangements were in hand for the legal transfer of the land to Wiltshire Council. The Parish Council would have to pay the legal fees for this. Paul Cowan was in discussion with solicitors. He and Peter Williams were hoping to prepare a bid for Lottery funding. Nigel Rowe (owner of Grey Flags) was prepared to make some contribution towards the cost of the fencing/wall/hedging he preferred on his land. The possibility of a grant under the PIGS scheme would also be investigated.</p> <p>/5 - <u>Footpaths and Bridleways</u> - nothing further reported.</p> <p>/6 - <u>UCG</u> - see above re BMX track. Attention was drawn to the date of the Spring Fair on April 27th, 2 - 4 p.m. at the school.</p> <p>/7 - <u>Community project utilising Section 106 monies from Aster</u> - it was reported that if the work at Avon Square starts in June, as planned, then the monies would be available from that date.</p> <p>/8 - <u>Junction at Triangle House</u> - no further progress.</p> <p>/9 - <u>Road surface at 'Pottery Corner' and Devizes Road</u> - the road surface would be attended to in due course.</p> <p>/11 - <u>Budget and business plan for 2013/14</u> - see above.</p> <p>/12/13 - <u>Parish Emergency Plan</u> - The Emergency Exercise had been a success and the Plan continued to develop. More engagement with residents was needed.</p> <p>/14 - <u>Pruning of tree by bus shelter</u> - work completed.</p> <p>/16 - <u>Repair chain link fencing at Upper Playing Field</u> - one estimate had been received. Russ Appleton to obtain 2 more. An offer of funding had been received from Fields in Trust.</p> <p>/17. - <u>Grit bins</u> for Farrier's Field and Watson Close - no further progress.</p> <p>/18 - <u>Village Maintenance</u> - the bush overhanging the 'Diana' seat had been cut back but re-surfacing was still need on the 'footpath' from the corner at the entrance to The Gardens to The Ship. It was hoped that this would be done under the new scheme which would replace the Parish Steward under Wiltshire's new contractor. The new dog waste bin had still not been installed in Priory Meadow. Julie Swansborough to ask Fred Needham to install it ASAP.</p> <p>/19. - <u>Church and Village Fete</u> - plans were well advanced. Overall, the format would be more or less the same as last year's with some additional events and facilities. It was suggested that a member of the new Council should 'shadow' Robert Bruce as he would not be undertaking his current role in the year 2014 - 15.</p>	<p>PC/PW</p> <p>PC/PW</p> <p>PC</p> <p>JM</p> <p>RA</p> <p>JM</p> <p>JS</p> <p>Incoming Council</p>
<p>7. - <u>Other Matters</u> -</p> <p><u>Playing Fields</u> - It was reported that due to rotten wood supporting the climbing bars they had had to be removed. The mole catcher had been asked to work on the field. The Shak was still in need of repair and vandalism had increased again. Police to be informed.</p> <p>- <u>Speedwatch</u> - It was reported that many areas were dissatisfied</p>	

<p>with the results of this scheme and that it was not seen as effective. The Chairman of Pewsey Area Board was writing to the Police Commissioner.</p> <p>- <u>PCAP - Core Strategy, PCATG, Pewsey Area Campus</u> - It was expected that the Campus plans would be accepted in June and that development would start soon after.</p> <p><u>Inventory</u> - still in preparation by Julie Swansborough.</p> <p><u>Local Elections</u> - the 5 residents nominated for election to the Parish Council had been elected unopposed to the Council as from 7.5.13. From that date members would be able to co-opt other Councillors at the Annual Parish Meeting on 15.5.13.</p>																									
<p>8. <u>Web site</u> - it was reported that the new format was generally well liked.</p>																									
<p>9. <u>Finance</u> - Cheques for payment were -</p> <table> <tr> <td>(397)</td> <td>P. M. Eyre - Clerk's Allowance & expenses</td> <td>£283.20</td> </tr> <tr> <td>(398)</td> <td>F. Needham - bins - April</td> <td>80.00</td> </tr> <tr> <td>(399)</td> <td>I. Pocock - tree work</td> <td>270.00</td> </tr> <tr> <td>(400)</td> <td>J. Swansborough (litter etc.)</td> <td>105.00</td> </tr> <tr> <td>(401)</td> <td>Community First (Insurance renewal)</td> <td>553.38</td> </tr> <tr> <td>(402)</td> <td>SJAB cover for fete</td> <td>60.00</td> </tr> <tr> <td>(403)</td> <td>WALC - renewal of subscription</td> <td><u>387.18</u></td> </tr> <tr> <td></td> <td></td> <td>£1738.76</td> </tr> </table> <p>Bank balance after payment of above = £7510.73. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school).</p> <p>Allotments accounts had been sent out and most had been paid.</p> <p>The Council's accounts are in preparation for the annual Audit.</p>	(397)	P. M. Eyre - Clerk's Allowance & expenses	£283.20	(398)	F. Needham - bins - April	80.00	(399)	I. Pocock - tree work	270.00	(400)	J. Swansborough (litter etc.)	105.00	(401)	Community First (Insurance renewal)	553.38	(402)	SJAB cover for fete	60.00	(403)	WALC - renewal of subscription	<u>387.18</u>			£1738.76	<p>PE</p> <p>PE</p>
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<p>10. <u>Clerk's notes and correspondence</u> - nothing further.</p>	PE																								
<p>11. <u>Items for the Magazine/web site</u> - item to be placed regarding dog fouling.</p>	PE																								
<p>12. <u>AOB</u> - It was reported that a large amount of casing from cables had been dumped near the tank track just past Trenchard Lines on the Andover Road. Police to be informed.</p>																									
<p><u>The meeting closed at 8.20 p.m.</u></p>																									

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 15th May - Annual Parish Meeting
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response