

UPAVON PARISH COUNCIL
Minutes of the Meeting held on Wednesday 20th March 2013 at 7 p.m. at
Upavon Village Hall

Present: Paul Cowan, Chairman, (PC), Robert Bruce, Vice Chairman, (RB), Noel Maskell, (NM), Ralph Hilliard, (RHil), Julie Swansborough, (JS), Jon Mulroy, (JM), Russ Appleton, (RA), John Cabra, (JC), Peter Williams, (PW), Pat Eyre, Clerk, (PE)

Apologies: Robert Hall, Wiltshire Council, (RH), Richard Barratt, Pewsey Neighbourhood Police, (RB)

Members of the Public: Len Prothero, Emma Barron (PCAP Co-ordinator)

ACTION

<p>The meeting was 'Chaired' by Robert Bruce as Paul Cowan was unwell.</p> <p>2. <u>Adjournment - Police Report</u> - Richard Barratt was not present but had submitted a report. There had been no reported crimes in the Upavon area in the last month but there had been a number of non-dwelling burglaries in the Pewsey area recently. Police are starting to see an increase in theft from motor vehicles, both in beauty spots and outside homes. Members of the public were reminded to remove all valuables from vehicles when parking. A newsletter from the Dog Section had also been submitted - outlining the work of the dogs and their training.</p> <p>No representative of Trenchard Lines was present, though it was reported that there were 2 representatives on the Village Fete Committee.</p> <p>Mr. Prothero expressed concerns over the proposed planning application regarding Whistledown Farm. Paul Cowan pointed out that this was in very early stages and the 'facilitator' for the developer had met with the planning committee before preparing a first draft of possibilities. There had not been any concrete proposals as yet. Paul also outlined what might be expected under the '106' clause which would benefit the community. It was anticipated that the development would be in 'stages'. The developers would also want to have an informal meeting between the Parish Council and their architects and designers. They would also talk to the community before making any application.</p> <p>Emma Barron (PCAP Co-ordinator) explained her role and concerns that the issues and concerns of all residents and organisations in the area should be part of any Community Plan. It was hope that more residents from the parishes would attend the PCAP meetings. It was intended that these should take place in different locations within the area. There were questions raised regarding the number of 'Committees' within the Pewsey Area and it was suggested that some sort of 'chart' showing the relationship between these groups would be helpful.</p> <p>Paul Cowan outlined the situation regarding the air ambulances and suggested that Wiltshire Air Ambulance might like to organise some fund raising activities within the Pewsey Area with the</p>	
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support of the various Parish Councils.	
3. <u>The Minutes of the meeting 13.2.13</u> were agreed and signed.	
4. <u>Matters Arising</u> - Jon Mulroy had attended the meeting regarding the Pewsey Village Plan. Robert Bruce reported that Mel Amann (1st Upavon Scouts) was now a member of the Fete Committee and would be helping the Scouts to be involved. It was suggested that further involvement in the community would be arranged by the new Parish Council following the elections in May. It was reported that the 'new' Parish Council website was up and running and had been well received.	
5. <u>Planning/Development Control</u> - - E/2012/1522/LBC & E/2012/1523/FUL - amended plans plus enhanced entrance and gates - granted - E/2013/0099/TCA - pruning of the tree by the bus shelter - granted.	
6. <u>Parish Plan/Projects</u> - numbered below as in attached 'Issues Tracking Table' - please also refer to this. /1 - <u>Best Kept Village Competition</u> - Russ Appleton was arranging a meeting in the Village Hall on Saturday 30th May at 4.30 p.m. and preparing a flyer to be distributed within the village. He stressed that he would need some help from other residents with this project. /2 - <u>Red telephone boxes and possible acquisition of AEDs</u> - Letters asking for donations to local businesses had been distributed and replies were awaited. /3 - <u>Maps in bus shelter</u> - Paul Cowan agreed to contact Eric Hagon, regarding the proposed 'tourist' map to be placed in the bus shelter. /4 - <u>Footpath from Riverside</u> - Funding had been agreed for the first part of the path. It was confirmed that the Area Board had allocated £7000 from this year's funding to this project along with a further £7000 from next year's. Lottery funding was being applied for the cover the rest of the costs. Legal fees for the transfer of land would also have to be met. Paul Cowan was hoping for another meeting with the owner of Grey Flags shortly. /5 - <u>Footpaths and Bridleways</u> - Paul Cowan reported that Esther Daly had not yet met with Mr. Andrews and the contractor regarding the path from the allotments to Rushall and that the path was due to be ploughed up again shortly. Emma Barron agreed to contact Esther Daly. Robert Bruce and Paul Cowan were hoping to meet with the landowner shortly. /6 - <u>UCG</u> - Peter Williams confirmed that plans for the BMX track were going ahead, providing some funding could be obtained. It was suggested that the Area Board might be approached, also the Pewsey Area Youth Advisory Group. Insurance cover would also have to be arranged. Robert Bruce agreed to include the project in	RA PC PC PC/RB/NM PC/RB/EB PW RB

<p>the Business Plan for 13 - 14.</p> <p>/7 - <u>Community project utilising Section 106 monies from Aster</u> - as yet there was no further progress. Paul Cowan would be informed when work was due to start.</p> <p>/8 - <u>Junction at Triangle House</u> - it had been agreed that the signs be re-aligned and road markings refreshed. There would be no further action on 'horse' signs unless formal requests were received from members of the public.</p> <p>/9 - <u>Road surface at 'Pottery Corner' and Devizes Road</u> - the footpath drainage had been repaired and the road surface would be attended to in due course.</p> <p>/10 - <u>Anti litter and fly tipping sign at Widdington lay-by</u> - this was now in place.</p> <p>/11 - <u>Budget and business plan for 2013/14</u> - Robert Bruce was completing this.</p> <p>/12/13 - <u>Parish Emergency Plan</u> - An Emergency Exercise was due to take place on Wednesday 27th March at the Community Centre from 7 p.m. - 9 p.m. An article had been placed in the Parish Magazine and outline details included in the Village Website.</p> <p>/14 - <u>Pruning of tree by bus shelter</u> - planning permission had been granted and work would commence shortly.</p> <p>/15 - <u>Reduce street lighting</u> - This is now in place.</p> <p>/16 - <u>Repair chain link fencing at Upper Playing Field</u> - one estimate had been received. Russ Appleton to obtain 2 more. Application for funding had been made to Fields in Trust.</p> <p>/17. - <u>Grit bins</u> had been ordered for Farrier's Field and Watson Close.</p> <p>/18 - <u>Village Maintenance</u> - It was suggested that the additional dog waste bin be attached to the fence in Priory Meadow. It was agreed that the area around the 'Diana' seat and the footpath alongside the High Street be reported to the Parish Steward as in need of maintenance. Paul Cowan agreed to prune the hedge which was overlapping the side of the seat once permission had been obtained from the owner of Sparrow's Perch.</p>	<p>PC</p> <p>JM</p> <p>JM</p> <p>JM</p> <p>RA</p> <p>RA/PW</p> <p>JS</p> <p>RA</p> <p>PE/PC</p>
<p>7. - <u>Other Matters</u> -</p> <p><u>Playing Fields</u> - It was reported that one of the fruit trees on the Upper Field had been broken off, losing 8ft of growth. Police had been informed. Two of the remaining swings had been removed for safety reasons. The Shak was in need of repair and the goal posts need repainting. Russ Appleton would ask the 'mole man' to attend. The fence in the Lower Field would soon need replacing. Russ had refitted two sections where the nails had rusted and supporting posts split.</p> <p>- <u>Speedwatch</u> - It was reported that the Area Board was aware of the discontent regarding support. CATG had agreed that the A342 should have priority. It was felt that the group also needed more support from residents. One of the difficulties was that some residents who would help with Speedwatch were not available at times when it was most needed.</p>	<p>RA/PW</p> <p>RA and ?</p> <p>JM/PC</p>

<p>- <u>PCAP - Core Strategy, PCATG, Pewsey Area Campus</u> - Jon Mulroy had circulated summaries of progress to all councillors. - <u>Inventory</u> - Still in preparation by Julie Swansborough.</p>	<p>JM JS</p>															
<p>8. <u>Web site</u> - see item 4.</p>																
<p>9. <u>Finance</u> - Cheques for payment were -</p> <table border="0" data-bbox="236 459 1085 638"> <tr> <td>(393)</td> <td>P. M. Eyre - Clerk's Allowance & expenses</td> <td>£287.56</td> </tr> <tr> <td>(394)</td> <td>F. Needham - bins - March</td> <td>100.00</td> </tr> <tr> <td>(395)</td> <td>C. P. R. E - renew subscription</td> <td>29.00</td> </tr> <tr> <td>(396)</td> <td>Bobby Van Trust - donation</td> <td><u>25.00</u></td> </tr> <tr> <td></td> <td></td> <td>£441.56</td> </tr> </table> <p>Bank balance after payment of above = £9249.49. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). Allotments accounts would be sent out from 1st April. The Council's accounts would be prepared for the annual Audit at the end of the month.</p>	(393)	P. M. Eyre - Clerk's Allowance & expenses	£287.56	(394)	F. Needham - bins - March	100.00	(395)	C. P. R. E - renew subscription	29.00	(396)	Bobby Van Trust - donation	<u>25.00</u>			£441.56	<p>PE PE</p>
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<p>10. <u>Clerk's notes and correspondence</u> - Attention was drawn to the upcoming local elections for Parish and District Councils. Nomination papers were available from the Wiltshire Council website or Council Offices.</p>	<p>PE</p>															
<p>11. <u>Items for the Magazine/web site</u> - see above.</p>																
<p>12. <u>AOB</u> - Noel Maskell asked whether it might be possible to arrange transport for residents of the Upper Village into Pewsey/Devizes etc. It was suggested that he undertake research into the 'Connect' system and perhaps prepare 'flyers' which explained how to use it for distribution. It was reported that 'Highways' had been restructured and a new contract made with Mouchel Parkway. Attention was drawn to the 'Good Neighbours' scheme. It was suggested that a speaker be invited to address a Good Companions meeting.</p>	<p>NM</p>															
<p><u>The meeting closed at 8.45 p.m.</u></p>																

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

NEXT MEETING - WEDNESDAY 17 April 2013 AT 7 P.M. IN THE VILLAGE HALL

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response