

**UPAVON PARISH COUNCIL**  
**Minutes of the Meeting held on Wednesday 13th February 2013 at 7 p.m. at**  
**Upavon Village Hall**

Present: Paul Cowan, Chairman, (PC), Ralph Hilliard (RHil), Julie Swansborough (JS), Jon Mulroy (JM), Russ Appleton (RA), John Cabra (JC), Peter Williams (PW), Robert Hall, Wiltshire Council, (RH), Pat Eyre, Clerk, (PE)

Apologies: Noel Maskell (NM), Robert Bruce, Vice Chairman, (RB), Joseph Sadd, Pewsey Neighbourhood Police, (JS)

Members of the Public: Bob McDonald, Mark Pearce, Mel Amann (1st Upavon Scouts)

**ACTION**

<p>2. <u>Adjournment - Police Report</u> - Joseph Sadd had sent apologies and a report - there had been damage to concrete posts near the road at Trenchard Lines, and several break-ins to garages and sheds in the area. One motorist had been caught speeding on the A324. There was also a report of possible drug taking near the garages in Avon Square. The area was being patrolled during the evenings. Trenchard Lines were also organising a speedwatch group and liaising with the Upavon group.</p> <p>It was also reported that there was poor visibility for motorists exiting Vicarage Lane and turning towards the village, mainly due to the overgrown trees opposite the Pottery.</p> <p>Melanie Annan of 1st Upavon Scouts discussed ways in which the 1st Upavon Scouts might be involved in Parish Council matters within the village. There were several suggestions such as helping with the website, the fete, the Emergency Plan and litter picking. Mel would follow up the various contacts and suggestions. Their application for a grant for tents and other equipment was discussed and it was suggested that perhaps they might share with other groups in the area, It was pointed out that they might all need their equipment at the same time for district events. It was also suggested that PACT might be able to loan large tents from the Carnival store. Robert Hall suggested that they could also apply to the Area Board for funding.</p> <p>Robert Hall asked whether a representative from Upavon might attend the next meeting regarding the Pewsey Village Plan which was now expanding to include other villages in the area.</p> <p>He also announced that he would be retiring in May.</p> <p>It was also announced that Eric Hagon had resigned from the Council, due to pressure of work.</p>	PC
<p>. <u>The Minutes of the meeting 16.1.13</u> were agreed and signed.</p>	
<p>4. <u>Matters Arising</u> - dealt with under other items.</p>	

<p>5. <u>Planning/Development Control</u> - 5 dwellings at Avon Square - Wessex Water's adoption of part of the foul drainage system at Avon Square was discussed. It was felt that this was the best solution to the problem due to this part of the system having been left out of the adoption following the handover of the housing from the RAF to the local authority.</p> <p>- E/2012/1522/LBC &amp; E/2012/1523/FUL - amended plans plus enhanced entrance and gates - no objection</p> <p>- E/2013/0099/TCA - pruning of the tree by the bus shelter -</p>	
<p>6. <u>Parish Plan/Projects</u> - numbered below as in attached 'Issues Tracking Table' - please also refer to this.</p> <p>/1 - <u>Best Kept Village Competition</u> - Russ Appleton to organise meetings for residents to discuss the competition and gauge interest. It was suggested that perhaps the Scouts might help with a 'letter drop'. Russ would also place an item in the Together Magazine.</p> <p>/2 - <u>Red telephone boxes and possible acquisition of AEDs</u> - Jon Mulroy had been investigating funding. It was suggested that the Parish Council would make a grant and that fund raising could be carried out at the Fete. A letter was in preparation for sending to local businesses and it was suggested that an application could be made to the Area Board.</p> <p>/3 - <u>Maps in bus shelter</u> - Paul Cowan agreed to contact Eric Hagon, regarding the proposed 'tourist' map to be placed in the bus shelter.</p> <p>/4 - <u>Footpath from Riverside</u> - Paul Cowan reported that the Area Board CATG had allocated the remainder of this year's funding (£7000) and a further £7000 of next year's funding to this project. A further £14000 would need to be raised, possibly through an application to the Lottery Fund. Paul Cowan and Peter Williams would prepare an application. There would also be legal charges to be paid for the transfer of the land at Grey Flags. Agreements from landowners would also need to be obtained.</p> <p>It was also reported that the schedule of work mentions the removal of 'a large boulder' - this is in fact, a 'sarsen' stone, marking the route of the old drove road and is marked on OS maps. It should be re-located nearby rather than completely removed.</p> <p>Paul Cowan was hoping to meet with Nigel Rowe shortly.</p> <p>/5 - <u>Footpaths and Bridleways</u> - Paul Cowan reported that Esther Daly had not yet met with Mr. Andrews and the contractor regarding the path from the allotments to Rushall.</p> <p>/6 - <u>UCG</u> - Paula Brown had been invited to attend the Parish Council meeting but was not present. Peter Williams and Ralph Hilliard continue to liaise. Minutes of the group's meetings 24.1.13 and 7.2.13 had been received. UCG had been briefed regarding the Best Kept Village Competition and the possible liaison with 1st Upavon Scouts. Paul Cowan to contact Fiona Bobbitt regarding booking the school.</p>	<p>RB</p> <p>RA</p> <p>JM</p> <p>PC</p> <p>PC/NM/JM</p> <p>PW/PC</p> <p>PC</p> <p>PW/RH</p> <p>PC</p>

<p>/7 - <u>Community project utilising Section 106 monies</u> from Aster development - this funding will not be available until work starts. It is hoped that this will be within the next 18 months. Both Playgrounds need replacement play equipment which has not passed the ROSPA inspection.</p>	PC
<p>/8 - <u>Junction at Triangle House</u> - there had been an on-site meeting with Highways. It had been recommended that the signs be re-aligned and the road markings refreshed. It was suggested that there be no further action regarding the 'horse' signs unless formal requests were received from members of the public, who may be asked to contribute towards costs.</p>	JM
<p>/9 - <u>Road surface at 'Pottery Corner' and Devizes Road</u> - Reports had been received from Highways and contractors asked to undertake repairs.</p>	JM
<p>/10 - <u>Anti litter and fly tipping sign at Widdington lay-by and Litter</u> - Paul Cowan reported that the sign was now in place. There had also been a good turnout for litter picking and the bins emptied. Julie Swansborough had obtained signs for Watson Close and would be placing them shortly.</p>	JS RB
<p>/11 - <u>Budget and business plan for 2013/14</u> - Robert Bruce was not present.</p>	
<p>/12/13 - <u>Parish Emergency Plan</u> - A short article was to be placed in Together magazine and outline details of the plan uploaded to the website. The Emergency Exercise would take place in the school on 22.3.13. Councillors were asked for their support.</p>	JM/PC/RB/JC
<p>/14 - <u>Pruning of tree by bus shelter</u> - a Conservation Area application was in hand.</p>	
<p>/15 - <u>Reduce street lighting</u> - it was expected that this would be completed within 4 weeks.</p>	
<p>/16 - <u>Repair chain link fencing at Upper Playing Field</u> - an estimate had been received.</p>	PC/RA JM
<p>/17. - Grit bins had been ordered for Farrier's Field and Watson Close.</p>	
<p>/18 - <u>Village Maintenance</u> - there has been some steady progress but recent work halted by inclement weather. It was reported that the fence alongside Salisbury Road had been damaged. Paul Cowan suggested that a village maintenance working party be set up in the Spring.</p>	RA/JS PC
<p>7. - <u>Playing Fields</u> - Peter Williams was looking at the possibilities for funding from Fields in Trust. It was suggested that this might be used to pay for the replacement fencing at the Upper Playing Field.</p> <p>- <u>Speedwatch</u> - Jon Mulroy reported that there was disquiet amongst local groups who felt that they were well supported by the police and that the scheme as a whole was not working. It did not seem to be reducing the amount of speeding on local roads. John Mulroy and Paul Cowan agreed to meet and draw up feedback to be presented to the new Police Commissioner.</p>	RA/PW  PC/JM

- <u>PCAP - Core Strategy, PCATG, Pewsey Area Campus</u> - nothing further to report.	JM
- <u>Inventory</u> - In preparation by Julie Swansborough.	JS
8. <u>Web site</u> - John Cabra and Bob McDonald had prepared the new website which was very much appreciated by the Council. There were several suggestions regarding other village organisations to be included and it was agreed that some of the photographs needed updating. It was also agreed that the new site would be 'switched on' during the second week in March. John Cabra would also place an article in Together Magazine.	JC
9. <u>Finance</u> - Cheques for payment were - (387) P. M. Eyre - Clerk's Allowance & expenses £276.57 (388) F. Needham - bins - Feb. 80.00 (389) J. Swansborough - litter picking etc. 125.50 (390) J. Cabra - web site 43.06 (391) Kennet Signs - litter signs 63.00 (392) Wiltshire Council - Grounds Maintenance <u>924.42</u> £1512.55  Bank balance after payment of above and allowing for unpaid cheques = £9691.05. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school). The Precept totalling £14500 (which includes top up grant of £1286.09) had been applied for.	PE
10. <u>Clerk's notes and correspondence</u> - Confirmation to be sent to Wiltshire Council that Upavon Parish Council has adopted the Wiltshire Code of Conduct.	PE
11. <u>Items for the Magazine/web site</u> - see above.	
12. <u>AOB</u> - Paul Cowan confirmed that he would be attending the Pewsey Community Area Health and Social Care Forum.	PC
<u>The meeting closed at 9.15 p.m.</u>	

**PLEASE READ THE CONTENTS OF THE INFORMATION FILE**

**NEXT MEETING - WEDNESDAY 20th March 2013 AT 7 P.M. IN THE VILLAGE HALL**

**Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response**