

UPAVON PARISH COUNCIL
Minutes of the Meeting held on Wednesday 16th January 2013 at 7 p.m. at
Upavon Village Hall

Present: Paul Cowan, Chairman, (PC), Robert Bruce, Vice Chairman, (RB), Ralph Hilliard (RHil), Julie Swansborough (JS), Jon Mulroy (JM), Russ Appleton (RA), Noel Maskell (NM), Peter Williams (PW), Robert Hall, Wiltshire Council, (RH), Pat Eyre, Clerk, (PE)

Apologies: Eric Hagon (EH), John Cabra (JC), Joseph Sadd, Pewsey Neighbourhood Police, (JS)

ACTION

<p>2. <u>Adjournment - Police Report</u> - Joseph Sadd had sent apologies and a report - December was a relatively quiet month in the area. A vehicle had been broken into on the outskirts of the village and items stolen including a handbag. The vandalism at the Upper Playing Field appeared to have stopped, probably due to frequent police presence.</p> <p>Melanie Annan of 1st Upavon Scouts had asked to speak to the Council at the February meeting regarding how the troupe might become more involved in the village. It was suggested that they might liaise with the Pewsey Scouts regarding loan of camping equipment and furniture. Paul Cowan agreed to contact Mel.</p> <p>There was discussion regarding the number of sub-groups/committees operating under the auspices of Pewsey Area Board. Robert Hall agreed to raise the matter with Caroline Brailey.</p>	<p>PC</p> <p>RHa</p>
<p>3. <u>The Minutes of the meeting 21.11.12</u> were agreed and signed.</p>	
<p>4. <u>Matters Arising</u> - dealt with under other items.</p>	
<p>5. <u>Planning/Development Control</u> - E/2011/1714/FUL - 5 dwellings at Avon Square - granted - E/2012/1522/LBC & E/2012/1523/FUL - amended plans plus enhanced entrance and gates - no objections</p>	
<p>6. <u>Parish Plan/Projects</u> - numbered below as in attached 'Issues Tracking Table' - please also refer to this.</p> <p>1 - <u>Best Kept Village Competition</u> - Russ Appleton had prepared a plan. It was intended to hold meetings to engage residents and encourage volunteering.</p> <p>2 - <u>Red telephone boxes and possible acquisition of AEDs</u> - Jon Mulroy was investigating funding. There was also the intention to approach local businesses for donations.</p> <p>3 - <u>Maps in bus shelter</u> - no further progress.</p> <p>4 - <u>Footpath from Riverside</u> - Paul Cowan had spoken to Nigel Rowe who made several suggestions regarding protection of his privacy and noise pollution. He was overall in favour of the project and was willing to provide access to the edge of his land at the side of the A345. Paul would be meeting him again shortly. Wiltshire</p>	<p>RB</p> <p>RA</p> <p>JM</p> <p>PC/NM/JM</p>

<p>Council had been inspecting the site and were investigating costing and the scheme as a whole in preparation for a meeting to be held on 23rd January. Paul Cowan, Noel Maskell and Jon Mulroy would be attending.</p>	
<p>5 - <u>Footpaths and Bridleways</u> - Paul Cowan reported that Esther Daly was hoping to arrange an on-site meeting with Mr. Andrews and the contractor regarding the path from the allotments to Rushall.</p>	PC
<p>6 - <u>UCG</u> - Paula Brown had been invited to attend the Parish Council meeting but was not present. Peter Williams and Ralph Hilliard continue to liaise. Minutes of the group's meetings 29.11.12 and 3.1.13 had been received.</p>	PW/RH
<p>7 - <u>Community project utilising Section 106 monies</u> from Aster development - it was anticipated that work may start in March and that the grant would be available from that date.</p>	PC
<p>8 - <u>Junction at Triangle House</u> - there was to be an on-site meeting with Highways on 31.1.13.</p>	JM
<p>9 - <u>Road surface at 'Pottery Corner'</u> - this had been reported to Wiltshire (as had road damage on Devizes Road). A progress report was awaited.</p>	JM
<p>10 - <u>Anti litter and fly tipping sign at Widdington lay-by</u> - Paul Cowan would be placing the order shortly.</p>	PC
<p>11 - <u>Budget and business plan for 2013/14</u> - Robert Bruce had prepared this and will report further at the March meeting.</p>	RB
<p>12 - <u>Parish Emergency Plan</u> - there had been further progress and an article was to be prepared for Together Magazine, requesting assistance from residents. Upavon would be participating in the Emergency Exercise to be held on 27.3.13 by Pewsey Area Board.</p>	JM
<p>13 - <u>Pruning of tree by bus shelter</u> - a Conservation Area application was in hand.</p>	RA/PC
<p>15 - <u>Reduce street lighting</u> - no further progress.</p>	EH
<p>17 - <u>Repair chain link fencing at Upper Playing Field</u> - Paul Cowan would discuss with Nigel Wookey and arrange for new fence to be erected.</p>	PC/RA
<p><u>Village Maintenance</u> (to be added to Tracking Table) - The Litter Picking Group now met every 2 months but Russ Appleton and Julie Swansborough also did almost daily patrols around the village and at the Widdington lay-by. Several loads had been taken to Everleigh. The new dog waste bin had not yet been installed in Priory Meadow due to the adverse weather conditions. There had been complaints regarding unsuitable refuse (i.e. roofing felt) being placed on the bonfire at the allotments. It was suggested that a notice be placed in Together Magazine. A grit bin had been requested for Farriers Field. Paul Cowan agreed to arrange signs for the Widdington lay-by regarding fly-tipping and for the Upper Playing Fields regarding dog waste (see below).</p>	RA/JS
<p><u>Playing Fields</u> - (to be added to Tracking Table) - dog waste continued to be a problem. Notices were to be prepared, asking owners to clean up after their dogs. A new quotation had been received from Playdale of £11264 (an increase of £500 over last</p>	PC/PE
	PC
	RA

<p>year's price) for the supply of play equipment at the Upper Field. The mole catcher had disposed of several moles at the Lower Field. It was suggested he also visited the Upper Field. Peter Williams agreed to prepare a submission for a grant for play equipment from Fields in Trust. Fred Needham to be asked to empty green bin next to The Shack.</p>	<p>RA PW JS</p>																					
<p>9. <u>Web site</u> - John Cabra was not present.</p>	<p>JC</p>																					
<p>10. <u>Finance</u> - Cheques for payment were -</p> <table> <tr> <td>(381)</td> <td>P. M. Eyre - Clerk's Allowance & expenses</td> <td>£544.26</td> </tr> <tr> <td>(382)</td> <td>F. Needham - bins - Jan.</td> <td>80.00</td> </tr> <tr> <td>(383)</td> <td>P. Cowan - Xmas decorations etc.</td> <td>65.98</td> </tr> <tr> <td>(384)</td> <td>D.L. Stevens - moles</td> <td>60.00</td> </tr> <tr> <td>(385)</td> <td>P. Prince - Xmas tree</td> <td>50.00</td> </tr> <tr> <td>(386)</td> <td>J. Swansborough - litter picking etc.</td> <td><u>164.00</u></td> </tr> <tr> <td></td> <td></td> <td>£964.24</td> </tr> </table> <p>Bank balance after payment of above and allowing for unpaid cheques = £11203.60. (It should be remembered that balances shown include £5000 grant held for UCG towards hire of the school).</p> <p>The Precept application was discussed. Dispensations were granted to members who had applied for them. It was decided that the total applied for (to include the 'top up grant' from Wiltshire Council of £1286.09) should remain at £14500. Therefore the amount of Precept applied for would be £13213.91.</p>	(381)	P. M. Eyre - Clerk's Allowance & expenses	£544.26	(382)	F. Needham - bins - Jan.	80.00	(383)	P. Cowan - Xmas decorations etc.	65.98	(384)	D.L. Stevens - moles	60.00	(385)	P. Prince - Xmas tree	50.00	(386)	J. Swansborough - litter picking etc.	<u>164.00</u>			£964.24	<p>PE</p>
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<p>11. <u>Clerk's notes and correspondence</u> - A 'Thank you' letter had been received from Victim Support for the November donation.</p>																						
<p>12. <u>Items for the Magazine/web site</u> - see above.</p>																						
<p>13. <u>AOB</u> - It was reported that the bunting used in the Jubilee celebrations had to be disposed of when it was taken down due to its poor condition.</p> <p>Notice had been received that the Sarsen Trail would be on Sunday 5th May. An article to be placed in Together Magazine and posters to be displayed around the village in due course.</p> <p>Julie Swansborough was preparing an inventory of Council property and where it is stored.</p>	<p>PE JS</p>																					
<p><u>The meeting closed at 8.15 p.m.</u></p>																						

PLEASE READ THE CONTENTS OF THE INFORMATION FILE

**NEXT MEETING - WEDNESDAY 13th February 2013 (Second Wednesday)
AT 7 P.M. IN THE VILLAGE HALL**

Members of the public wishing to raise items during the adjournment should submit them in writing to Pat Eyre (Clerk), 32 High Street, Upavon at least 48 hours before the meeting to allow for a considered response