



To Councillors Chairman Leigh-Bennett, Vice Chairman Flack, Wernham & Gallagher
& Paul Oatway (WC)

**YOU ARE SUMMONED TO ATTEND A FULL MEETING OF THE PARISH
COUNCIL ON 16th November 22 AT 7PM**

In the Village Hall, Andover Road, Upavon

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda Number	Agenda Item	Appendix Number
1	Those present and apologies for absence (CLB)	
2	Chairman's Welcome (CLB)	
3	Councillors Declarations (CLB)	
4	Minutes of previous meetings (CLB) To approve the minutes of the Full Council meeting held on 21 st Sept 22	
5	Wiltshire Council Unitary Councillor – Paul Oatway Report (PO)	
6	Col Ingleton's Report regarding Trenchard Lines (CI)	
7	Councillor updates of work undertaken since last meeting: (I) The Triangle traffic management update (AF) (II) Potential raised pavement (current white line only) corner of Jarvis Street (AF) (III) Rights of Way & Landmarc update (TG/CLB) (IV) Proposed A345 Riverside Park to Village Centre pavement update (AF) (V) Defibrillator installation update (CLB) (VI) Discussion – is there a need for a 5 th Defibrillator at Riverside Park (CLB) (VII) Andover Road playground update (CLB) (VIII) Lower playground update (CLB) (IX) Picnic benches update, ordered from Sustainable Furniture. Should be ready for delivery in a couple of weeks (as of 01/11/22 (CLB) (X) Former School site update (CLB) (XI) Remembrance Sunday charity lunch update and thanks to all those involved (CLB)	

8	<p>Public Participation session with respect to Agenda items and other matters of mutual interest.</p> <p>Individuals are invited to speak for 5 minutes only with a total of 15 minutes for this section. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.</p>	
9	<p>Clerk's Report & Correspondence received (HD)</p> <ul style="list-style-type: none"> - Mr. Oades, College Farm Planning Application comments - All charitable donations decided at last meeting now made 	
10	<p>Draft Budget 2023/24</p> <ul style="list-style-type: none"> (I) To consider the draft UPC budget for 23/24 (II) Finalising of budget and determination of the quantum of the Parish Council precept for the upcoming year (III) The signing of the 'Town and Parish Precept Requirement 23/24' form to return to Wiltshire Council (form to be completed by Chairman and Clerk after the meeting) <p><i>See Appendices – 1 & 2 Proposed Budget From Donal Connon, Responsible Financial Officer UPC</i></p>	Appendix 1 & 2
11	<p>UPC Cash Position</p> <p>To note and consider the cash position at 31st October 22 as per the spreadsheet</p> <p><i>See Appendix 3 – Cash Position From Donal Connon, Responsible Financial Officer UPC</i></p>	Appendix 3
12	<p>Upavon 'Poor's Land' Charity Account</p> <p><i>Please note this is a historic account which is a separate entity to Upavon Parish Council</i></p> <p>Councillor discussion (CLB):</p> <ul style="list-style-type: none"> - Research was undertaken with PCAP/other local parishes to find out how other PC's handle such accounts - Cllr discussion on way forward - adding additional trustees to the Upavon Poor's Land account and distribution of surplus funds 	
13	<p>Allotments</p> <ul style="list-style-type: none"> - Updates since last meeting on current rule where allotment holders are not allowed sheds/structures and way forward (CLB) 	
14	<p>'The Blue Bus' Youth Club</p>	

	<ul style="list-style-type: none"> - Donation for one visit made already - Cllrs to vote on whether to continue funding at £300 per visit 	
15	Recruitment of Councillors (CLB)	
16	Reports from other bodies – HIFIG, PCAP (AF)	
17	AOB King Charles III Coronation This will take place on Saturday 6 th May 2023 Possibility for a joint event with St. Mary's PCC (CLB)	
18	Close Date and time of the next meeting, Wednesday 18 th January 23	

Helen Dear
Clerk to Upavon Parish Council