

UPAVON PARISH COUNCIL: ISSUES' TRACKING TABLE – AS AT 22 MAY 2014

The updated Issues' Tracking Table is below for your Action or Information, as indicated in columns (c) and (e). Any questions or comments, please let me know.

Serial (and date when first decided)	Issue and Action	Council Lead	Target date	Remarks
(a)	(b)	(c)	(d)	(e)
1 (Oct 12)	Position one or two AEDs in Village – potentially situated in red 'phone boxes. First to be situated in Village centre, second to be situated at Down View (likely to be 2014/15).	Community facilities committee	Sep 13	Update 09 Apr 14: Ongoing. Progress being made. Update 22 May 14: Visit from SJA scheduled for 28 May. I need volunteers to assist with fundraising – Action: JM, All.
2 (Oct 12)	Phase 2 of a footpath from Riverside Park to Finches Cottages path	Chairman, Peter Williams and Noel Maskell	Feb 14 (TBC)	Update 09 Apr 14: (a) PW will revisit our bid for funding to PIGs. Update 22 May 14: (a) Note received from WCC Highways regarding the Free Land Dedication Process. PC Dealing. (b) PW progressing PIGs Grant Application.
3 (Oct 12)	Provide guidance and advice to UCG on a regular basis	Paul Cowan	On-going	Update 09 Apr 14: Draft licence sits with PC. Update 22 May 14: JM's first draft complete. Essential that the contract is put in place with UCG Committee. Action on PC.
4 (Oct 12)	Progress the funding of a relevant community project by	Chairman	TBC	Update 09 Apr 14: (a) Work party 06 Apr rained off, (b) Dangerous woodwork removed from play-area,

	Aster through section 106 monies and decide on community use of funds.			<p>(c) Painting of the fence and some equipment continues, (d) Order confirmed with Playdale, (e) 50% of [106 money] grant funding applied for from WCC.</p> <p>Update 22 May 14: 50% of the cost of equipment has been paid to Playdale. The remaining 50% of the 106 Grant has to be applied for, in order that the suppliers can be paid. Action – PC.</p> <p>Delivery expected on 22/23 May, TBC. RA to advise and to arrange for manpower to offload if required.</p>
5 (Oct 12)	Investigate ways of preventing incorrect and dangerous use of the one-way system around “triangle” house	Public safety committee	TBC	<p>Update 09 Apr 14: Ongoing issue.</p> <p>Update 22 May 14: ‘NO ENTRY’ Signs need re-alignment. Task to be included in Community Day Task List. Action remains with BG.</p>
6 (Oct 12)	Prepare a Parish Emergency Plan	Vice Chair/Public safety committee	On-going	<p>Update 09 Apr 14: Ongoing – but some progress made. Volunteer required to take this on and progress issue further.</p> <p>Update 22 May 14: RH volunteered to look over the current Plan, with a view to moving it forward. JM to provide printed copy for June UPC Meeting.</p>
9 (Apr 13)	Increase participation in Community Speedwatch operations.	Vice Chairman /Public Safety Committee		<p>Update 09 Apr 14: More volunteers required. New coordinator required soon.</p> <p>Update 22 May 14: JM will hand over at end of month. A potential volunteer has stepped forward to take this on. JM to liaise.</p>

10 (Apr 13)	Organise activities for the elderly.	Julie Swansborough		Update 09 Apr 14: Talks planned for first Tues in May (English heritage) and first Tues in Jun (NT). Update 22 May 14: All going well. JS advised that there has been £100-00 put aside in this year's budget to support these activities, but the project must be self-funding. Action continues to lie with JS.
11 (Apr 13)	Refurbish gas lamp at Avon Square.	Community Facilities Committee		Update 22 May 14: Scheduled to be completed in Jun. Action lies with PC, with RH 'in support'.
12 (Apr 13)	Prepare Business Plan and Budget for 2014/15.	Finance Committee		Update 09 Apr 14: Ongoing – projects for 2014/15 have been added to Issues' List. Update 09 May 14: NFA at present.
13 (Jul 13)	Village Maintenance	Community Facilities Committee	Ongoing	Update 20 May 14: (c) First coat of paint applied to goalposts – second coat to follow soon [weather dependent]. (d) JS has agreed to source a <u>second 'notice-board' for the bus shelter</u> before re-painting the interior – work progressing. In-Hand. Noticeboard will be used for Parish and other information notices, etc.. (e) 'No Tipping' sign for Widdington lay-by received and will be installed by PC/RA. (f) 'Phone box at Down View requires repair. RA has agreed to source new windows and afford repairs. (g) All Village Gates require attention. Edgar has repaired, and will paint soonest.

				<p>(h) Jubilee Post at the top of Devizes Road requires attention. JS and Edgar have repairs in-hand.</p> <p>(j) Bridge at Pottery Corner requires attention. BG to contact SM to see if BBLP will carry out this task during [or before] Community Day, or may be an Environment Agency responsibility.</p> <p>(k) 'River Avon' sign on A345 Pewsey Road requires attention. RH agreed to have a look at this – otherwise, a task for the Community Day (BG).</p> <p>(l) The new fence installed with the help of the Fields in Trust grant has been damaged. Although minor it will require some attention. Decision has been made to cut back the fence in the corner of the field, allowing permanent access to the old school field. PC/RA.</p> <p>(m) Litter Picking. May's Litter Pick went well. July's to be advertised in 'Together'. RA/JS</p>
15 (Jul 13)	Introduction of 20 mph speed limit in Upavon.	Public Safety Committee	TBC	<p>Update 20 Mar 14: Ongoing.</p> <p>Update 09 Apr 14: Ongoing.</p> <p>Update 22 May 14: BG agreed to make further contact with Mark Stansby at WCC Highways.</p>
17 (Sep 13)	Highways and Streetscene 'Community Day' – TBC 2014.	Public Safety Committee	Dec 13	<p>Update 20 Mar 14: BG agreed to confirm the date in July, and take the lead. All to consider jobs/tasks to be undertaken on the day.</p> <p>Update 09 Apr 14: Date still to be confirmed.</p> <p>Update 22 May 14: Date fixed as <u>17 JUL 14</u>. Work ongoing. All requested to come up with ideas for</p>

				<i>next Community Day. Ideas to BG, please.</i>
20 (Apr 14)	Develop and implement plan for better use of Village red 'phone box(es).	Community Facilities Committee	Sep 14	<i>Update 09 Apr 14: Intention is to use JS' contact (Edgar) to assist in making the red 'phone boxes a more permanent source of information, etc. PC/JM to define the requirement. Update 20 May 14: Action remains with PC/JM to define the requirement.</i>
21 (Apr 14)	Let new Village Maintenance Contract	TBC	May 14	<i>Update 01 Apr 14: BBLP do not want to renew Village Maintenance Contract in May 14. New contract required. Update 09 Apr 14: BG suggests contacting Deans in Pewsey who already have a grass maintenance business. Decision required. Update 22 May 14: RA provided a quote of £7517-00 (incl VAT) to maintain the Upper Playing Field, the Lower Playing Field and the Churchyard. JC agreed to provide a further quote. PC stressed the urgency of this Issue.</i>
22	Mowing Areas, Maps and Schedule	PC	May 14	<i>Update 22 May 14: There is an issue over the areas marked on the WCC Maps and Schedules, for the mowing of grass in the Village. This has been brought to the attention of WCC, and we await further action. PC is dealing.</i>
23	Lighting in Watson Close.	RH	May 14	<i>Update 22 May 14: There is an issue over the lack</i>

				<i>of street lighting on Watson Close in the proximity of the UCC. RH is in negotiation with Aster, in order to get a new lamp-post put in place (in lieu of the one removed during the building of Casterley Close).</i>

J MULROY
Parish Clerk
22nd May 2014