

**UPAVON PARISH COUNCIL – MINUTES OF THE ANNUAL PARISH MEETING**  
**HELD ON 21<sup>st</sup> MAY 2014 IN UPAVON VILLAGE HALL**

**1. Present.**

a. **Council Members and ‘In Support’.** Paul Cowan (PC) (Chairman), Russ Appleton (RA), John Cabra (JC), Ralph Hilliard (RH), Noel Maskell (NM), Julie Swansborough (JS) Pat Eyre (RFO) (PE), Jon Mulroy (JM) (Clerk), Paul Oatway (PO) (WCC Councillor), Lt Col Chris Gosling (Commanding Officer, Trenchard Lines).

b. **Members of the Public.** Keith Everest-Howard (Riverside Park), Phillipa Ratke, Peter Noyes, Pauline Baker, Keith Baker, Lesley Edmunds, Richard Edmunds (Fairfield), Mac McLean (North Newnton), Robin Gilkes, Frances Gilkes (High Street), Richard Fosbury, Pauline Fosbury (Devizes Road).

**2. Apologies.** Apologies were received from: Bob Greatorex (BG), Peter Williams (PW), PC Richard Barratt.

**3. Minutes of Previous Meeting.** The Minutes of the Annual Parish Meeting held on 15<sup>th</sup> May 2013 were agreed and signed as a true record.

**4. Matters Arising.** There were no Matters Arising from the last year’s Annual Parish Meeting.

**5. Chairman’s Report.**

- Paul Cowan read the Annual Chairman’s Report, which was agreed by the Committee.
- He also passed on his thanks to Pat Eyre, who is leaving her post as Parish Council Clerk after some 11 years of loyal service to the Parish Council.
- There followed a considerable amount of discussion regarding the Planning Application for the development of the Whistledown Farm site. It was agreed that a Public meeting would be convened on Wednesday 4<sup>th</sup> June from 1900-2100 hrs in Upavon Village Hall, in order to discuss the matter further. An information pack was issued which is hoped will add structure to the Meeting.

**6. External Reports.** The following External Reports were received and read out during the Meeting:

- **Pewsey Neighbourhood Police Report.** This Report was circulated to Councillors ahead of the Meeting.
- **Village Hall Committee Report.** Pat Eyre delivered a short and very positive Report on behalf of the Village Hall Committee. Electronic copies are not available, but hard copies can be provided upon demand.
- **PCC Report.** Pat Eyre also delivered a full, detailed and positive Report on behalf of the PCC. Again, electronic copies are not available, but hard copies can be provided upon demand.
- **Trenchard Lines – Commandant’s Report.** This Report has been

circulated to Councillors.

- **Upavon Community Group.** The Upavon Community Group (UCG) did not submit a Report ahead of the Meeting..

#### 7. Re-election of Councillors.

- a. The following Council Members agreed to remain as Councillors: Paul Cowan (PC), Russ Appleton (RA), John Cabra (JC), Ralph Hilliard (RH), Noel Maskell (NM), Julie Swansborough (JS).
- b. Paul Cowan was unanimously elected as Chairman and agreed to continue in this role for another year.
- c. Bob Greatorex was unanimously elected as Vice Chairman. The position will be confirmed on his return from vacation.
- d. Members of the public who wished to become Councillors were invited to make their intentions known in writing to the Clerk. Their election to the Council will be progressed at the June Parish Council Meeting.
- e. The membership of the Sub-Committees is to be reviewed.
- f. Jon Mulroy resigned as a Council Member in order to take up the position of Parish Clerk.
- g. All Councillors present signed the Acceptance of Office and Declaration of Interest forms which were witnessed by the Clerk, Jon Mulroy. Those not in attendance will be requested to fill out the appropriate forms soonest.

#### 8. AOB. The following points were discussed during AOB:

- **Village Mini-Fun Day – 12<sup>th</sup> July 2014.** A Village Mini-Fun Day is to be held on Saturday 12<sup>th</sup> July 2014. The event is being coordinated by Charlie Shea-Simmonds, who requested that the Parish Council give their support to this venture. It was agreed that the Parish Council will attempt to extend their Third Party Liability Insurance, in order to provide cover for the limited activities due to take place on Priory Meadow.
- **Upavon Dog Scurry – 12<sup>th</sup> July 2014.** A Gun Dog Scurry is to be held on the southern bank of the River Avon on 12<sup>th</sup> July 2014. The event is being organised by Richard Fosbury, who requested that a similar Third Party Liability Insurance extension is put in place to cover the Scurry. It was agreed that the Parish Council Insurance brokers will be approached in order to scope the possibility. In the event that extension of the Parish Council Third Party Liability is prohibitively expensive, Richard Fosbury will be advised to take out his own insurance, and apply to the Parish Council for a cash grant to offset his costs.

#### 9. There being no further business, the Meeting was drawn to a close at 1955 hrs.