

UPAVON PARISH COUNCIL MEETING

WEDNESDAY 21st November 2018 at 7.00pm

UPAVON VILLAGE HALL

Minutes

Present:

Council Members and 'In Support' John Tighe (JT) Chair, Bob McDonald (BM) Vice Chair, Paul Cowan (PC), Andrew Flack (AF), Gerry Ward (GW), Amanda Wareham (AW), Tracey Pullen, Clerk (TP), Paul Oatway (WCC), and 5 members of the public.

The meeting commenced at 7.10

18/034	Absence apologies and Declaration of Interests. Apologies were received from JC and MP.GW declared an interest with item 7 Village Hall There were no other conflicts of interest declared	
18/035	Minutes of Meeting 19th September 2018 were signed by the Chair as a true copy	
18/036	Updates, questions and queries from the public <ul style="list-style-type: none">I. Updates from PO - Fairfield – PO has been pushing Highways strongly who have now indicated that this will be dealt with this financial year. WCC have been allocated £8m to be allocated to highways and footpaths, etc to be spent at 2019/202. WCC will be suspending public car parking charges for their car parks on Sundays in December. Car parking attendants are to be issued with body cameras. Richard Dobson at M/bro can be contacted for 25kg of salt. The Parish Steward will be filling up the salt binsII. Trenchard Lines – Nothing to reportIII. Members of the Public – no additional issuesIV. Recommendations/advice re defibrillators – there was a medical emergency and defib was deployed. Remarks were that there was a delay as no code available except through the 999 call. This has sparked debate. Information provided by a member of the public (retired physician) - Cardiac arrest out of hospital is common, with mortality risk of 90%. If a defib is applied quickly then mortality rate falls and recovery rate as high as 50% - this is dependant on time taken to apply the defib (for every minute there is an approx 10% deficit). Have 4 or 5 minutes to be deployed so needs to be as available as possible. Concern is therefore of delay if the box is locked. SW Ambulance advice is need 'easiest possible access to the defib'. There is little evidence of vandalism where boxes are unlocked.	
18/037	Discussion/decision on defibrillator – options were discussed by councillors and voted 5 to 1 in favour of having the box unlocked and the code visible (with notice to dial 999 in all cases). JT to action on advice of SWA	JT
18/038	Updates <ul style="list-style-type: none">I. Councillor Training 1/10/2018 - follow up papers circled. The consensus was that the session was enjoyable and useful	

	<p>II. Parish Steward update – visit to clear gulleys of leaves, except where parked cars prevented this. Road sweep to be undertaken, with leaflet drop. Any issues please let GW know. Good dialogue with the Ps. PC raised issue of pot holes around shop car park (GW has put forward to CATG and will take forward again). WCC will know status of the road. Chapel Lane application hedgerow overgrown and bank needs digging back. GW to take forward</p> <p>III. ROSPA Inspection – went well. JT requested accompanied visit. Result was good - lower Fort needs attention (in hand), wooden swings are rotten and need replacing (but not dangerous so not priority) Action – to be considered at budget meeting</p>	GW
18/039	<p>Planning and Development Control</p> <p>Planning Applications</p> <p>I. 18/10203/TCA – no reason given for request to remove trees, bring to attention of WC and abide by their decision</p> <p>II. 18/09975/FUL – no objection</p> <p>III. 18/10511/LBC and 18/10046/FUL – no objection to comply with building regs</p> <p>IV. 18/10364/FUL – no objection</p> <p>Chapel Lane application – WCC have diluted the plan so much as to make not viable, and not consistent with other decisions. The homeowner will not be appealing and will move out of the village. Also overgrown hedge not been maintained by WCC and landowner may approach the PC for support. PO to take forward</p>	
18/040	<p>Issues for discussion</p> <p>I. SID Proposal – opportunity for support from CATG/Area Board for 50% funding. 23rd Oct meeting with other 6 parishes and proposed an additional SID. Shared costs. Recommendation that we continue to be part of the shared devices as having our own as there will be additional costs around maintenance, maintenance of sites, moving. The cost would be one off capital cost to UPC of £775 plus £315 annual. Agreed – AF to go back to the group and approach CATG for funding (2019/2020)</p> <p>II. Rushall School donation request £30 – agreed and thanks received from the School</p> <p>III. Curry Lunch/SAFA donation £400 – thanks to everyone for their efforts, particularly Bob and Mandy (raised £945). Thanks also to Mike, Jon Mulroy, John C. Contribution was for the food at £370. Suggestion that this now becomes an annual event. Commemorative cherry trees now planted</p> <p>IV. Village Hall donation 2019/2020 and notification of future charges £105 pa – new Village Hall chair confirmed this will not be charged for the current year. GW helped to set up the gmail account but no control or interest. Village Hall donation was £500 for the current year. Brownies contribution was a one off. Further village hall donations will be decided at the</p>	AF

	<p>budget meeting. PO from WCC happy to accept application for £1000 and for matched funding for anything over</p> <p>V. WALC consultation on HR support – 5 in support</p> <p>VI. Winter readiness – GW to follow up with Parish Steward issue of filling up salt bins. Forms to go to GW in future</p>	GW
18/041	<p>Reports from other Meetings -</p> <p>I. PCAP 18/10 – GW. Minutes circulated. Request for funds for Riser Chair – to be considered in budget. GW to attend in future</p> <p>II. CATG – Already covered above AF to continue to attend in the future</p> <p>III. Pewsey Area Board 3/12 – BM and JT to attend next meeting</p>	
18/042	<p>Finance</p> <p>I. Bank reconciliation as at Sept 2018 - agreed</p> <p>II. 6 monthly budget spend/re-forecast (inc clerk hours reduction) - agreed</p> <p>III. Budget 2019/2020 – meeting finance committee Dec</p> <p>IV. VAT reclaim (£2935.15)</p> <p>V. Cheques for signature – none</p> <p>Internet banking to be discussed at budget meeting Dec</p>	
18/043	<p>Future agenda items</p> <p>Budget and Precept 2019/2020 – proposals for discussion and agreement</p>	
18/044	<p>Member of the public asked for an update on Chicken Farm and Garage site – provided by PC</p>	

The meeting closed at 8.45 pm

Tracey Pullen
Clerk to Upavon Parish Council

25/11/2018

Dates of future meetings all at 7pm

Wednesday 16 January 2019
 Wednesday 20 March 2019
 Wednesday 15 May 2019 to include Annual Parish Meeting
 Wednesday 17 July 2019
 Wednesday 18 September 2019
 Wednesday 20 November 2019