

**UPAVON PARISH COUNCIL - MINUTES OF MEETING HELD ON 21<sup>st</sup> MAY 2014**  
**AT 2000 HRS IN UPAVON VILLAGE HALL**

	<b>Action</b>
<p><b>1. Present.</b></p> <p>a. <b>Council Members and ‘In Support’.</b> Paul Cowan (PC) (Chairman), Russ Appleton (RA), John Cabra (JC), Ralph Hilliard (RH), Noel Maskell (NM), Julie Swansborough (JS) Pat Eyre (RFO) (PE), Jon Mulroy (JM) (Clerk).</p> <p>b. <b>Members of the Public.</b> Keith Everest-Howard (Riverside Park).</p>	
<p><b>2. Apologies.</b> Apologies have been received from: Bob Greatorex, Peter Williams and PC Richard Barratt.</p>	
<p><b>3. Adjournment.</b></p> <p>a. <b>Police Report.</b> The Police Report was received and read out during the earlier Annual Parish Meeting. The Report has been circulated to Councillors.</p> <p>b. <b>Member(s) of the Public.</b> No requests to speak were received within 48 hrs of the Meeting.</p> <p>c. <b>Army Rebasing.</b> Work continues on the Rebasing Project. <b>A Public Meeting is to be held on 28 May 14 at Tidworth Garrison Theatre</b> where the Defence Infrastructure Organisation (DIO) will brief the Masterplan. The DIO will present the Masterplan to WCC Strategic Planning in Jul 14. Further details are displayed on the Parish Council Noticeboard.</p>	
<p><b>4. Minutes of Previous Meeting.</b> The Minutes of the previous Meeting, dated 16<sup>th</sup> April 2014, were read and signed as a true copy.</p>	
<p><b>5. Matters Arising.</b> There were no Matters Arising from the last Meeting.</p>	
<p><b>6. Planning and Development Control.</b> The following Planning Applications remain ‘live’:</p> <p>a. <b>14/03814/TCA – Tree Works at White House, Chapel Lane</b> – No Objections (awaiting final WCC decision).</p> <p>b. <b>14/04237/OUT – Development of Whistledown Farm.</b> Comments are due at WCC by 19<sup>th</sup> June 2014. A Public Meeting will be convened on 4<sup>th</sup> June 2014 from 1900-2100 hrs in Upavon Village Hall.</p> <p>c. <b>14/044464/ADV – Village Shop/Post Office – Change</b></p>	<b>PC/BG/PW</b>

<p><b>of Signage.</b> Supported (Comments sent to WCC on 16 May)</p> <p><b>d. 14/04979/FUL - 8 Alexander Field – Single Storey Extension.</b> Registered at WCC Planning but details not yet received by the Parish Council.</p>	<p><b>PC/BG/PW/JM</b></p>
<p><b>7. Parish Plan and Current Issues.</b> The Chairman ran through the updated Issues List, requesting those responsible for issues to give a quick verbal update, where necessary. Reporting was by exception, and the following Issues were updated during the Meeting:</p> <ul style="list-style-type: none"> <li>– <b>Ser 1 – Automated Electronic Defibrillator.</b></li> <li>– <b>Ser 2 – A345 Footpath – Phase 2.</b></li> <li>– <b>Ser 3 – Upavon Community Group – Revised Contract.</b></li> <li>– <b>Ser 4 – Expenditure of 106 Monies – Playground Equipment.</b></li> <li>– <b>Ser 6 – Emergency Plan.</b></li> <li>– <b>Ser 9 – Community SpeedWatch.</b></li> <li>– <b>Ser 10 – Activities for the Elderly.</b></li> <li>– <b>Ser 11 – Refurbishment of Avon Square Gas Lamp.</b></li> <li>– <b>Ser 13 – Village Maintenance.</b> <ul style="list-style-type: none"> <li>○ <b>Ser (d) – Notice Board for Bus Shelter.</b></li> <li>○ <b>Ser (f) – Down View ‘Phone Box.</b></li> <li>○ <b>Ser (j) – Area around Pottery Corner.</b></li> <li>○ <b>Ser (k) – River Avon Sign on A345 Pewsey Road.</b></li> <li>○ <b>Ser (l) – Fence at Upper Playing Field.</b></li> </ul> </li> <li>– <b>Ser 14 – Chicken Farm Development.</b> This Issue has been removed from the Issues List and will be dealt with, a) under Planning and Development Control, and, b) under the auspices of separate Planning Meetings.</li> <li>– <b>Ser 16 – RoSPA Inspections.</b> This Issue is complete and has been removed from the Issues List.</li> <li>– <b>Ser 17 – WCC Highways Community Day – 17<sup>th</sup> July 2014.</b></li> <li>– <b>Ser 18 – House Numbering, Watson Close.</b> This Issue is complete and has been removed from the Issues List.</li> <li>– <b>Ser 19 – Footpath Chapel Lane/Devizes Road.</b> This Issue has been removed from the Issues List and will be dealt with as a part of the Chicken Farm Development Planning Application.</li> <li>– <b>Ser 20 – Plan for Red ‘Phone Boxes.</b></li> <li>– <b>Ser 21 – New Village Maintenance Contract.</b></li> </ul> <p>The updated Issues List can be found at the Upavon Parish Council Website – <a href="http://upavonpc.co.uk">upavonpc.co.uk</a>. Any residents requiring a hard copy of the List should request one in writing to the Parish Clerk at 24 High Street, Upavon.</p>	<p><b>ALL</b></p> <p><b>JM</b></p>

<p><b>8. New Issues Raised.</b> The following new Issues were discussed, and have been added Issues List.</p> <ul style="list-style-type: none"> <li>- <b>Ser 22 – Mowing Areas, Maps and Schedule.</b></li> <li>- <b>Ser 23 – Lighting in Watson Close.</b></li> </ul>	<b>JM</b>																																													
<p><b>9. Reports from Representatives on Other Committees.</b> No Reports were received at this Meeting. However, the Chairman emphasised the requirement for Councillors' attendance at various Meetings including: Area Boards, PCAP, Army Rebasing Briefings and more.</p>																																														
<p><b>10. Village Website.</b> John Cabra provided a short update on the Village Website, which continues to function extremely well.</p>	<b>JC</b>																																													
<p><b>11. Finance.</b> Cheques for payment were:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Cheque Number</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>478</td> <td>Pat Eyre</td> <td style="text-align: right;">187.67</td> </tr> <tr> <td>479</td> <td>Jon Mulroy</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>480</td> <td>Upavon Village Hall – Half Year Donation</td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>481</td> <td>St Mary's PCC Cemetery Fund – Half Year Donation</td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>482</td> <td>Together Magazine – Annual Donation</td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>483</td> <td>Community First Trading – Annual Insurance</td> <td style="text-align: right;">671.74</td> </tr> <tr> <td>484</td> <td>Paul Cowan</td> <td style="text-align: right;">33.97</td> </tr> <tr> <td>485</td> <td>Glasdon UK – Litter Pickers</td> <td style="text-align: right;">62.54</td> </tr> <tr> <td>486</td> <td>Kennet Sign and Display</td> <td style="text-align: right;">30.00</td> </tr> <tr> <td>487</td> <td>P Cowan</td> <td style="text-align: right;">92.96</td> </tr> <tr> <td>488</td> <td>Julie Swansborough (Litter-Picking)</td> <td style="text-align: right;">101.50</td> </tr> <tr> <td>489</td> <td>'Splash-Wiltshire' – Annual Donation</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>490</td> <td>Fred Needham - Bins</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td style="text-align: right;"><b>2155.38</b></td> </tr> </tbody> </table> <p>After the payment of the cheques detailed above, the <b>bank balance stands at £12 856-00</b>. It should be remembered that the balance shown includes a £5 000-00 grant held for UCG towards the hire of the school.</p>	Cheque Number	Payee	Amount	478	Pat Eyre	187.67	479	Jon Mulroy	100.00	480	Upavon Village Hall – Half Year Donation	250.00	481	St Mary's PCC Cemetery Fund – Half Year Donation	250.00	482	Together Magazine – Annual Donation	250.00	483	Community First Trading – Annual Insurance	671.74	484	Paul Cowan	33.97	485	Glasdon UK – Litter Pickers	62.54	486	Kennet Sign and Display	30.00	487	P Cowan	92.96	488	Julie Swansborough (Litter-Picking)	101.50	489	'Splash-Wiltshire' – Annual Donation	25.00	490	Fred Needham - Bins	100.00	<b>Total</b>		<b>2155.38</b>	<b>PC/JM</b>
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<p><b>12. Clerk's Notes/Correspondence.</b> The Information File, kept in the Village Shop, and passed between Councillors is to be discontinued. The provision of 'hard copy information' will be on an 'as required' and 'as requested' basis. This system has started to work well already.</p>	<b>JM</b>																																													

13. <b>Items for Website/Magazine.</b> There are no items for the Website/Together Magazine, other than those discussed during the Meeting.	
14. <b>AOB.</b> There were no points raised for AOB.	
15. <b>Date of Next Meeting.</b> The next Upavon Parish Council Meeting will be held on 18 <sup>th</sup> June 2014 at 1900 hrs in the Upavon Village Hall.	<b>ALL</b>
16. There being no further business, the Meeting closed at 2125 hrs.	

**Members of the public wishing to raise items during the adjournment at the next Parish Council Meeting should submit them in writing to Jon Mulroy (Clerk), 24 High Street, Upavon, at least 48 hours before the Meeting, in order to allow for a considered response**