

UPAVON PARISH COUNCIL: ISSUES' TRACKING TABLE – AS AT 21st JANUARY 2016

The updated Issues' Tracking Table is below for your Action or Information, as indicated in columns (c) and (e). Any questions or comments, please let me know.

| Serial (and date when first decided) | Issue and Action | Council Lead | Target date | Remarks |
|--------------------------------------|------------------------------------|------------------------------------|-------------|---|
| (a) | (b) | (c) | (d) | (e) |
| 6 (Oct 12) | Prepare a Parish Emergency Plan | Vice Chair/Public safety committee | On-going | Update 19 Nov 15: PC to contact AL to gain update on progress. AL to be requested to take on Flood Response Plan. Update 21 Jan 16: Progress being made. AL to convene EP Planning meeting in late Jan 16. AL |
| 11 (Apr 13) | Refurbish gas lamp at Avon Square. | Community Facilities Committee | | Update 17 Sep 15: Some progress has been made. Update 04 Nov: In Hand. Update 21 Jan 16: NFTR |
| 13 (Jul 13) | Village Maintenance | Community Facilities Committee | Ongoing | Update 21 Jan 16: (a) RH has arranged for the disposal of the 5-a-side goalposts: awaiting transport availability. (b) Footpath from Village Centre to Down View - awaiting a response from WCC Highways to clarify whose responsibility this is – routine maintenance or parish steward. PC/PO In the meanwhile, Village contractor has cut back the edge of the path. (e) RoSPA Inspection – PC running with Action Plan. Decision made to run with PlaySafety for next year's Inspection. PC/JM |

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| | | | | (f) PC to engage pest control expert regarding moles on the lower play area. |
| 20 (Apr 14) | Develop and implement plan for better use of Village red 'phone box(es). | Community Facilities Committee | Sep 14 | Update 17 Sep 15: Phone box to be used as an info point. Large scale map of village centre to be located in the bus shelter. PC/JM to draw up plans for next UPC Meeting. PC/JM Update 19 Nov: a) Map costed at [less than] £200-00. b) In negotiation with carpenter reference 'phone box. Ideas welcome. Aim is to complete by end of FY. Update 21 Jan 16: NFTR |
| 24 PRIORITY | Draft New Committee Structure for the Parish Council. | PC/JM | Jun 14 | Update 04 Nov: WE ARE BELOW CRITICAL MASS! Update 19 Nov 15: a) Gerry Ward (GW) has been recruited to the Parish Council – he is to be invited to run the Public Safety Cttee, b) Remain short by at least one Councillor, c) Community Facilities Cttee leader required ASAP, d) Updated Structure to be produced for discussion in Jan 16 PC. Update 21 Jan 16: Work is in-hand. Gerry Ward (GW) appointed as Public Safety Committee Team Leader. Efforts to identify and recruit suitable councillors continue. |
| 28 | Future Plans for Upavon Primary School/Community Centre. | PC | Jul 14 | Update 19 Nov: NFTR. Update 21 Jan 16: NFTR |
| 32 | Half-Yearly Meeting – Oct 15 – and Draft Business Plan and Budget 2016/17. | Finance Committee | Oct 15 | Update 21 Jan 16: a) Draft Business/Projects Plan has been submitted to the Finance Cttee. b) Councillors now to agree projects, and a Council |

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| | | | | <i>Lead for each project to be nominated, c) Projects to be incorporated into new Issues List after the Mar Meeting. The lead lies with PW. JM in support.</i> |
| 33 | Set Precept – 2016/17 | Finance Committee | Dec 15 | <i>Update 19 Nov 15: a) Precept work to be completed in early Jan 16, b) Precept work to be circulated to all Councillors before the Jan 16 UPC Meeting and agreed in principle, d) Precept to be formally agreed at Jan Meeting. Update 21 Jan 16: Precept requirement of £17 700-00 (incl Precept Grant) unanimously agreed at UPC Meeting of 20 Jan 16. Paperwork sent to WCC Finance on 21 Jan 16 at 0845 hrs.</i> |
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J MULROY
Parish Clerk
21st January 2016