

UPAVON PARISH COUNCIL: ISSUES' TRACKING TABLE – AS AT 06th MAY 2015

The updated Issues' Tracking Table is below for your Action or Information, as indicated in columns (c) and (e). Any questions or comments, please let me know.

Serial (and date when first decided)	Issue and Action	Council Lead	Target date	Remarks
(a)	(b)	(c)	(d)	(e)
1 (Oct 12)	Position one or two AEDs in Village – potentially situated in red 'phone boxes. First to be situated in Village centre, second to be situated at Down View (likely to be 2014/15).	Community facilities committee	Sep 13	Update 19 Mar 15: a) Installation of AED2 'in hand' PC, b) Training and registration for AED 2 to be organised. RH Update 06 May 15: a) AED 1 now complete. b) AED 2 training ongoing (thanks to Mandy Wernham), c) AED 2 to be installed imminently PC d) AED to be registered with Emergency Services PC/JM
2 (Oct 12)	Phase 2 of a footpath from Riverside Park to Finches Cottages path	Chairman, Peter Williams and Noel Maskell	Feb 14 (TBC)	Update 19 Mar 15: a) Road marking (BBLP) and tree felling to commence on 24 Mar 15. b) PW is working on a revised Lottery Bid – hopes to complete it by 31 Mar 15, c) UPC is contesting an unexpected legal bill from WCC. Update 06 May 15: a) Trees cleared and work commenced 05 May 15. b) Fencing materials purchased. c) Situation regarding WCC legal bill to be clarified. PC

6 (Oct 12) PRIORITY	Prepare a Parish Emergency Plan	Vice Chair/Public safety committee	On-going	Update 19 Mar 15: a) Flood stores received and Flood Response Plan delivered to 'vulnerable properties', b) Emergency Plan still on hold. Update 06 May 15: NFTR.
40 (Apr 13)	Organise activities for the elderly.	Noel Maskell		Update 19 Mar 15: No Update Provided. Update 06 May 15: a) NM has taken over this activity from JS. b) To be self-funding in 15/16.
11 (Apr 13)	Refurbish gas lamp at Avon Square.	Community Facilities Committee		Update 19 Mar 15: NSTR. Update 06 May 15: NFTR.
13 (Jul 13)	Village Maintenance	Community Facilities Committee	Ongoing	Update 06 May 15: (a) It is hoped that the second 'notice-board' for the bus shelter will be fitted soonest. JS (c) 5-a-side goalposts on upper playground are now in the Community Centre awaiting repair. RA looking for an alternative repair solution. RA/RH (d) Footpath from Village Centre to Down View requires attention. This has been brought to the attention of WCC Highways and BBLP. Once the bank is cut-back, this will become the responsibility of the new maintenance contractor PC/RA (e) New pooh-bin to be located at one or other end of new A345 footpath. NM/RA
20 (Apr 14)	Develop and implement plan for better use of Village red 'phone box(es).	Community Facilities Committee	Sep 14	Update 19 Mar 15 – a) 'Phone Box at Down View to be used to house AED 2. b) NM to produce costed options plan for an Information Point for box in

				<i>Village Centre. To be presented at May UPC Meeting. NM. PC has agreed to assist. PC Update 06 May 15: NM/PC to brief Meeting on 20 May 15.</i>
21 (Apr 14) PRIORITY	Let new Village Maintenance Contract	TBC	May 14	<i>Update 19 Mar 15: a) Decision is that contract goes to Simon Last, c) Formal contract to be drawn up using original schedule as a base line PC/RA/JM, d) Community Facilities Cttee to monitor contract, e) Contract to be retained by JM and amended as necessary. Update 06 May 15: a) Contract let 01 Apr 15. b) Teething problems with bin-emptying. c) Meeting to be convened to assess level of service provided.</i>
23	Lighting in Watson Close.	RH	May 14	Update 19 Mar 15: NSTR Update 06 May 15: NSTR
24 PRIORITY	Draft New Committee Structure for the Parish Council.	PC/JM	Jun 14	<i>Update 19 Mar 15: Adrian Lutman co-opted as a Parish Councillor as at 18 Mar 15. In the first instance he will be requested to take on lead role in Planning Committee. Update 06 May 15: A new Structure is required, and needs to be published along with financial details – recent NALC Newsletter directs. PC</i>
26	Half-Yearly Meeting – Nov 14 – and Draft Business Plan and Budget 2015/16.	PC	Jul 14	Update 19 Mar 15: a) Draft Business Plan Projects circulated – no costings as yet, b) A budget is required for 2015/16 if the funds are to be effectively and efficiently spent, c) Budget Meeting convened for Thu 26 Mar 15. PC/PW/JM

				<i>Update 06 May 15: Actions complete, issue closed.</i>
28	Future Plans for Upavon Primary School/Community Centre.	PC	Jul 14	<i>Update 11 Mar 15: NFTR Update 06 May 15: NFTR</i>
29	Set Precept – 2015/16	Finance Committee	Jan 15	<i>Update 19 Mar 15: Precept work complete. We await confirmation of our Precept payment. Update 06 May 15: First instalment of Precept (plus Precept Grant) received 22 Apr 15.</i>
30	Bus Stop – A345 Pewsey Road	Community Facilities Committee	Mar 16	<i>Update 19 Mar 15: a) Costed plan to be briefed at May UPC Meeting, b) Sum of £300-00 initially allocated for this project. Update 06 May 15: This project to be self-help and will (hopefully) require no funding. PC/NM</i>
34	Speed Indicator Devices (SID) – Future Policy for Deployment.			<i>Update 19 Mar 15: NFTR Update 06 May 15: NFTR – Issue to be closed?</i>
32	Half-Yearly Meeting – Oct 15 – and Draft Business Plan and Budget 2016/17.			<i>Update 06 May 15: a) Half-Yearly Meeting is scheduled for <u>Wed 14 Oct 15</u>. b) Village Hall booked. c) Councillor required to run Meeting and to follow up with Business Plan and Budget for 2016/17 – preferably member of Finance Committee. PC to nominate.</i>

J MULROY
Parish Clerk
6th May 2015