

UPAVON PARISH COUNCIL – MINUTES OF THE ANNUAL PARISH MEETING
HELD ON 18th MAY 2016 IN UPAVON VILLAGE HALL

1. Present.

a. **Council Members and ‘In Support’.** Paul Cowan (PC) (Chairman), John Cabra (JC), Ralph Hilliard (RH), Adrian Lutman (AL), Noel Maskell (NM), John Tighe (JT), Gerry Ward (GW), Peter Williams (PW), Jon Mulroy (JM) (Clerk).

b. **Members of the Public.** Pat Eyre (Village Hall Committee), Bill Bracher (St Mary’s PCC), Robert Bruce, Robin Gilkes, Peter Roberts, James Stidston.

2. Apologies. Apologies were received from: Julie Swansborough (JS), Paul Oatway (PO) (Wiltshire County Council), Lieutenant Colonel Grant Ingleton (CO Trenchard Lines), Anne Larsen-Burnett (SSO Trenchard Lines) and PC Dave McCalmont (Wiltshire Police).

3. Minutes of Previous Meeting. The Minutes of the Annual Parish Meeting held on 20th May 2015 were agreed and signed as a true record.

4. Matters Arising. There were no Matters Arising from the last year’s Annual Parish Meeting.

5. Chairman’s Report.

- Paul Cowan read the Annual Chairman’s Report, which was agreed by the Committee.
- The Annual Report will be circulated to all Councillors and will be copied to the Village Website.

6. External Reports. The following External Reports were received and read out during the Meeting:

- **Pewsey Neighbourhood Police Report.** This Annual Report was ‘précised’ by Paul Cowan during the Meeting. It has been circulated to Councillors and will be copied to the Village Website.
- **Village Hall Committee Report.** Pat Eyre delivered a short and very positive Report on behalf of the Village Hall Committee. Electronic copies are not available, but hard copies can be provided upon demand.
- **PCC Report.** Bill Bracher delivered a very positive Report on behalf of St Mary the Virgin PCC. Copies can be provided on request.
- **Trenchard Lines – Commandant’s Report.** Lieutenant Colonel Grant Ingleton (Commanding Officer) was unable to attend the Meeting. He had sent a short Annual Report, which was read out by Paul Cowan.

7. Appointment of Chairman and Deputy.

a. Paul Cowan was unanimously elected as Chairman and agreed to continue in this role for another year. However, he made it clear that he would stand down at the local elections in 2017, at which time a new Chairman would be

required.

b. Peter Williams was unanimously elected as Vice Chairman and agreed to take on this role for the next twelve months.

8. **AOB.** The following points were discussed during AOB:

- **Village Maintenance.** There was a short discussion regarding the planned re-surfacing of Upavon Village centre. Whilst many unknowns prevailed, the Chairman agreed that he would keep the Village informed of the plans as they became clear.
- **Meeting Format.** Robert Bruce requested clarity as to the Parish Council's plans for 2016/17 and beyond. He considered that the information provided during the Meeting was insufficient. **Afternote** – as a result of these discussions, it has been decided to overhaul the format for the Annual Parish Meeting, in order that it remains relevant and fit for purpose.

9. There being no further business, the Meeting was drawn to a close at 1959 hrs.