

UPAVON PARISH COUNCIL

**From: Jon Mulroy, 24 High Street, Upavon, Wilts, SN9 6EA
Clerk to the Parish Council
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ACCOUNTS 2016-2017 – DETAILED ANALYSIS

**UPAVON PARISH COUNCIL
BALANCE SHEET AS AT 31ST MARCH 2016**

1st April 2016

31st March 2017

£17 040-30	Bank Balance	£11 914-46
£2 016-84	VAT Debtor	£2 936-05
£35 101-00	Total Current Assets	£36 000-00
£35 101-00	Total Net Assets	£36 000-00

Signed

GP Cowan
Chairman

Signed

J Mulroy
Responsible Financial Officer

Date

Date

**UPAVON PARISH COUNCIL
INCOME AND EXPENDITURE – 2016-2017**

Year Ending 31 Mar 16		Year Ending 31 Mar 17
	INCOME	
£17,089-76	Precept	£17,590-15
£610-24	Precept Grant	£109-85
-	Grants and Donations	-
£5,339-86	VAT Refund	£2,016-84
£65-61	General Administration	£65-61
-	Village Maintenance	£25-00
£479-80	AED Fund	£10-00
-	IT Strategy	£70-00
£23 585-27	TOTAL INCOME	£19 887-45
	EXPENDITURE	
£4,751-29	General Administration*	£5,061-33
£1,365-00	S137 Donations	£1,600-00
£9,357-36	Village Maintenance**	£8,238-00
-	Play Equipment and Fencing	£8,291-59
£2,405-30	Village Projects***	£1,052-49
-	AED Fund	£375-00
-	IT Strategy	£394-88
£17,878-95	TOTAL EXPENDITURE	£25,013-29

Notes:

* Includes: Clerk's Expenses/Allowances, Membership of WALC and CPRE, Insurance, Audits, Allotments, Training, etc.

** Includes: Bin Emptying, Grounds Maintenance, Litter-Picking, RoSPA Inspection, etc.

*** Includes: A345 Footpath, Christmas Tree/Decorations, Etc.

01 Apr 16	GENERAL FUND	01 Apr 17
£11,333-98	Balance	£17,040-30
£23,585-27	Add Total Income	£19,887-45
£17,878-95	Deduct Total Expenditure	£25,013-29
£17,040-30	Balance at 31 Mar 17	£11,914-46

UPAVON PARISH COUNCIL

BANK RECONCILIATION – FINANCIAL YEAR ENDING 31ST MARCH 2017

Prepared by Jon Mulroy, Responsible Financial Officer

Approved by Paul Cowan, Chairman

Balance as per Bank Statement dated 4th April 2017.

Current Account:	£15 989-25
Less Unpresented Cheques as at 04 April 2017:	£4 074-49
Plus Uncleared payments as at 02 April 2017:	NIL
<u>Net Bank Balance as at 04 April 2017:</u>	<u>£11 914-46</u>

The net balance reconciles to the Cash Book (Receipts and Payments Account) for the year, as follows:

CASH BOOK

Opening Balance:	£17 040-30
Add Receipts in Year:	£19 887-45
Less Payments in Year:	£25 013-29
<u>Balance:</u>	<u>£11 914-46</u>

UPAVON PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS DATED 31ST MARCH 2017

FIXED ASSETS

1. Fixed Assets are valued at:

Play Equipment	£20 800-00
Bus Shelters	£7 000-00
Public Seats	£1 000-00
Community Land	£1-00 (Nominal Figure)
Signage	£2 500-00
Telephone Kiosks (X2)	£100-00 (Nominal Figure)
AED (X2)	£4 500-00

Total **£36 001-00**

2. The basis of valuation of these assets is insurance value, except Community Land which is valued at a nominal figure.

3. At the end of the year there were no outstanding loans due by the Council.

4. **Outstanding Debtors.** As at 1st April 2017 there was one outstanding debt owed to the Council, VAT at £2 936-05.

UPAVON PARISH COUNCIL

Year Ending 31st March 2017

1. **Tenancies.** During the year the following tenancies were held by the Council:

- **Council as Landlord.** Ten 'full' allotments, let out to local parishioners. Rent per annum amounts to £56-00.
- **Landlord – Wiltshire County Council.** Ten 'full' allotments. Rent at £56-00 per annum.

2. **Section 137 (Charitable Status) Payments.** The following payments were authorised and paid:

Payee	Nature of Payment	Amount
Wiltshire Bobby Van Trust	Donation	£25-00
Citizens Advice Bureau	Donation	£25-00
Queen's Birthday Celebration	Contribution	£250-00
St Mary's Parochial Church Council	Cemetery Fund	£500-00
Together Magazine	Donation	£250-00
Upavon Village Hall	Donation	£500-00
British Legion Poppy Appeal	Donation	£50-00
<u>Total</u>		<u>£1600-00</u>

3. **Agency Work.** No agency work was undertaken during the year.

4. **Advertising.** No costs for advertising or publicity were incurred during the year.

5. **Contingent Liabilities.** There were no contingent liabilities against the Council at the end of the year.

6. **Pensions.** There were no pension contributions in the year.

7. **Approval.** This supporting statement is approved by the Council.

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Paul Cowan
Chairman

Date

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Jon Mulroy
Responsible Financial
Officer

Date

UPAVON PARISH COUNCIL

CHARITIES ACCOUNT 2016-2017

OPENING BALANCE AS AT 01 APR 16 - £1292-66

Add Income:	31 May 16 – Interest - £53-55	
	31 Aug 16 – Interest - £51-03	
	30 Nov 16 – Interest - £45-15	
	28 Feb 17 – Interest - £43-83	
		<u>£193-56</u>

Deduct	18 Jan 17 – Victim Support - £25-00
Expenditure:	18 Jan 17 – URC Link - £250-00

£275-00

CLOSING BALANCE AS AT 01 APR 16 - £1211-22

BREAKDOWN OF CLERK'S ALLOWANCES AND EXPENSES – 2016-2017

1. **Mr Jon Mulroy – Clerk/RFO – Mar 16 - Apr 17. Total paid in salary - £3600-00.**