

UPAVON PARISH COUNCIL EMERGENCY PLAN – YOUR HELP IS NEEDED

Under guidance and advice from Wiltshire County Council, Upavon Parish Council is currently developing its Emergency Plan. The Plan, to be implemented in the event of a local emergency, includes the following key elements:

- **Local Risk Assessment.** This includes an assessment of the risk of: flooding; fire; military accidents; complex/serious road accidents; weather related risks.
- **Key Safety Locations.** An assessment of locations within the village that can be used for rest centres, feeding centres, accommodation, and as a location for the Community Emergency Committee.
- **Community Emergency Committee.** The make-up of the Parish Community Emergency Committee, an outline of its responsibilities and contact details for Committee Members.
- **Activation Triggers.** Methods by which an emergency situation is communicated. This includes communication from the County Council Emergency Planning Unit, from the Emergency services and from members of the public.
- **Actions Agreed with Local Authority in Event of an Evacuation.** When the Emergency Plan is complete and 'signed-off' by the Parish Council, it will be forwarded to the appropriate branch within the County Council, and various actions will be agreed. We will also aim to carry out a 'desk-top exercise' in order to test the various aspects of the Plan.
- **Alternative Communication Arrangements.** An assessment of the communications requirements of the Community Emergency Committee, and alternative means of communications in the event of the failure of 'mainstream' communication means.
- **Supporting Annexes.** The Plan is supported by a number of Annexes: the key ones are described below. It is in the completion of these Annexes that public engagement and assistance are vital to the success of the Plan. They are:
 - **List of Community Organisations.** At this Annex, it is the intention to list the contact details of all Community Organisations and individuals who may be able to assist the Community Emergency Committee in identifying vulnerable individuals/families in the event of an emergency – examples would be: the elderly; the sick and infirm; families with very young children; and so on. And examples of the types of organisations that could help include: the surgery; the local clergy; church wardens; Link Coordinators; WRVS; and so on. If you think that you may be able to help, have a look at the Village Website – details below – and volunteer your services.
 - **Local Emergency Responders – Initial Assessment.** At this Annex, it is intended to list the contact details of individuals and organisations within the community who have specific skill sets and/or resources that may be particularly useful in the event of an emergency. The type of skill sets we are looking for include: medical

skills – doctors, nurses and first-aiders; police and former police officers; firefighters, retained firefighters and other trained firefighters; farmers; local clergy. And resources include: CB radios; inflatable or car-top/trailable dinghies; generators; tractors and 4X4 vehicles with winches; and so on.

Copies of the Annex templates are shown on the Village Website, to be found at www.upavonpc.co.uk and under the 'Council' Tab. Please have a look at these Annexes, and let the Parish Council know if you have the skills or resources required, and that you are willing to assist in the event of a local emergency. Without engagement, we will not be able to develop an Emergency Plan in which we can have full confidence.

If you are keen to help, please contact Bob McDonald at bob@upavonpc.co.uk, and let him have your details.